

NICE Collaborating Centre for Social Care

Transition from children's to adult services

Guideline Development Group meeting 1

Tuesday 17th June 2014

10.30am - 4.30pm

SCIE Offices, Shared Meeting Space, 206 Marylebone Rd, London NW1 6AQ

Minutes

<i>Guideline Development Group Members</i>	
Name	Role
Swaran Singh (SS)	GDG Chair
Alun Williams (AW)	Paediatrician
Amy Moore (AM)	Commissioner
Bryony Beresford (BB)	Topic Adviser
Caroline Bennett (CB)	Transition Lead
Carrie Wilson (CW)	Care Leaver and Carer
Charlotte Gatherer (CG)	Service User
Clare Lamb (CL)	Child and Adolescent Psychiatrist
Debbie Kinsella (DK)	Transition Lead
Julie Turner (JT)	Social Worker

The NCCSC is a collaboration led by SCIE



Kathie Drinian (KD)	Physiotherapist
Theresa Culverwell (TC)	Carer
Thines Ganeshamoorthy (TG)	Service User

Other invitees		
Name	Role	Organisation
Amanda Edwards (AE)	NCCSC Director	NCCSC (SCIE)
Beth Anderson (BA)	Senior Lead	NCCSC (SCIE)
Palida Teelucknavan (PT)	Project Manager	NCCSC (SCIE)
Kristin Liabo (KL)	Lead Systematic Reviewer	NCCSC (EPPI)
Nadira Sharif (NS)	Systematic Reviewer	NCCSC (SCIE)
Claire Stansfield (CS)	Information Specialist	NCCSC (EPPI)
Isabel Quilter (IQ)	Research Assistant	NCCSC (SCIE)
Martin Knapp (MK)	Senior Economist	NCCSC (PSSRU)
Marija Trachtenberg (MT)	Economist	NCCSC (PSSRU)
Carolyn Denne (CD)	Dissemination and Adoption Lead	NCCSC (SCIE)
John McLean (JM)	Programme Manager	NICE
Alix Johnson (AJ)	Public Involvement Programme Lead	NICE

Apologies	
Name	Organisation
Eugenia Lee (EL)	GDG member (Clinical Commissioner & GP)
Philippa Williams (PW)	GDG member (Carer)
Kim Rutter (KR)	NCCSC (SCIE)

No	Agenda Item	NICE website	Action/Owner
1.	Welcome, introductions and declarations of interest	<p>SS welcomed the GDG to the first meeting and explained the importance of sharing views transparently in meetings and that everyone's views would be treated equally. SS also explained that a set of minutes will be published on the NICE website after each meeting.</p> <p>JM explained the importance of declaring conflicts of interests and explained the process of reporting these. JM also clarified that members do not represent the views of their employers and organisations but that they are on the group to share their own expertise, views and experiences.</p> <p>Only new interests will be declared at each meeting and a summary of declared interests will be provided with each set of minutes as an appendix (see appendix A – DOI summary table).</p> <p>The following people declared new interests:</p> <ul style="list-style-type: none"> • Alun Williams • Beth Anderson • John McLean 	
2.	Developing guidance - the NICE perspective	JM and AJ gave an introduction to developing NICE Social Care guidance and the role of service users and carers.	
3.	Introduction to Dissemination & Adoption	<p>CD provided an introduction to the work of the Dissemination and Adoption team at the NCCSC who are responsible for implementing and disseminating the guideline once it has been published. CD emphasised that it was important to start thinking about ideas early in the process.</p> <p>Colleagues from Research in Practice (RiP) and Research in Practice for Adults (RiPfA) will also lead on this work and will attend future meetings to engage with GDG members. A Dissemination and Adoption issues log will also be created to capture all the key ideas and themes.</p>	
4.	Guideline development: Process & milestones	PT presented an overview of the key milestones of the project and what each GDG meeting will involve.	
5.	The scope and rationale	KL presented the published scope and discussed the key points featured in	Action 1: NCC to provide further

		<p>the scope.</p> <p>The GDG requested further clarification around the exclusion of young offenders in prison in the scope and to also check current legislation.</p>	<p>clarification around the exclusion of young offenders and to also check the current legislation on this.</p>
6.	Introduction to the NCCSCC	<p>AE provided an introduction to the work of the NCCSC and how it aims to support the development of the guideline.</p>	
7.	Introduction to systematic review work	<p>BA gave an introduction on how evidence is collected, how review questions are developed and how systematic reviews are planned.</p>	
8.	Understanding outcomes	<p>The GDG reflected on the main outcomes in the scope (Scope 4.4). It was important to note that there are different definitions of outcomes and we need to be clear about this.</p>	
9.	Introduction to economics as part of NCCSC guideline development	<p>MK gave an introduction to the economics work as part of the guideline development.</p> <p>MK also informed the GDG that NICE will run economic training days and dates will be circulated soon.</p>	
10.	AOB	<p>None.</p>	

**Transition from children's to adult services
Guideline Development Group meeting 2
Wednesday 18th June 2014
10.00am – 3.00pm
SCIE Offices, Shared Meeting Space, 206 Marylebone Rd, London NW1 6AQ**

Guideline Development Group Members	
Name	Role
Swaran Singh (SS)	GDG Chair
Amy Moore (AM)	Commissioner
Bryony Beresford (BB)	Topic Adviser
Caroline Bennett (CB)	Transition Lead
Carrie Wilson (CW)	Care Leaver and Carer
Charlotte Gatherer (CG)	Service User
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Debbie Kinsella (DK)	Transition Lead
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Other invitees		
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Kristin Liabo (KL)	Lead Systematic Reviewer	NCCSC (EPPI)
Nadira Sharif (NS)	Systematic Reviewer	NCCSC (SCIE)

Claire Stansfield (CS)	Information Specialist	NCCSC (EPPI)
Isabel Quilter (IQ)	Research Assistant	NCCSC (SCIE)
Marija Trachtenberg (MT)	Economist	NCCSC (PSSRU)
Peter O'Neill (PO)	Technical Adviser	NICE
Ruth Ingram (RI)	Dissemination and Adoption	NCCSC (RiPfA)

Apologies	
Name	Organisation
Philippa Williams (PW)	GDG member (Carer)
Alun Williams (AW)	GDG member (Paediatrician)

No	Agenda Item	NICE website	Action/Owner
1.	Overview of practice issues	<p>KL presented a brief overview of the practice issues relating to transition. The session involved group work and discussions. Some important points were raised:</p> <ul style="list-style-type: none"> • Not all experiences of transition are negative. There are examples of good practice among some services. • Family views are also important. 	
2.	Review questions and draft review protocols	<p>The GDG looked at the review questions and suggested some changes. Members were also reminded that the review questions were important in that they guide the systematic reviewing of the evidence.</p> <p>The Reviews Team will revise the review questions and circulate to the GDG. Final review questions will then be finalised and signed off by the third GDG meeting.</p>	Action 1: NCC to revise review questions and circulate to GDG.
3.	Transition: New context – a brief overview	<p>RI presented an overview of current policies and practice surrounding transition.</p> <p>The GDG agreed that the information was sufficient for now and if further information was needed on policy and practice issues then an additional speaker will be invited to another meeting.</p>	

4.	Economic plan and potential priority areas	<p>MT presented the work around economic analysis. The aim of her presentation was to assess which review questions were relevant to the economics and to decide on the priority areas for further analysis.</p> <p>GDG members will also work with the economists to draft the economics plan. GDG members were to contact MT if they were interested in helping with this work.</p>	Action 2: GDG members to contact MT to if interested in work on the economics plan.
5.	Next steps and AOB	<p>The Review Team will gather the evidence and present an overview at the third GDG meeting.</p> <p>GDG members are to send any useful papers are to be sent to PT.</p> <p>PT will obtain consent from GDG members for sharing contact information will create a contacts list with email addresses and job titles which will then be circulated to the GDG.</p>	<p>Action 3: GDG to send any useful papers to PT.</p> <p>Action 4: PT to obtain consent from GDG members for sharing contact information.</p> <p>Action 5: PT to create a contact list with email addresses and job titles and circulate to the GDG.</p>

Appendix A – DOI Summary Table

Name	Personal pecuniary interest	Personal family interest	Non-personal pecuniary interest	Personal non-pecuniary interest
Swaran P Singh	Have received lecture Honoraria from Janssen, Otsuka and Roche Pharmaceuticals. None of the lectures were related to any healthcare product or promotion of any healthcare product.	None	A member of NHS England CAMHS Transition Group, commissioner for the Equality and Human Rights Commission, Hub Lead for Heart of England Hub of the Mental Health Research Network; and Mental Health Lead for the South Warwickshire CLRN.	Have led and currently lead several transition related research projects funded by NIHR, West Midlands SHA and EU.
Bryony Beresford	None	None	None	None
Jane Green	None	None	None	None
Caroline Bennett	None	None	None	None
Teresa Culverwell	None	None	None	None
Kathie Drinan	None	None	None	None
Thines Ganeshamoorthy	None	None	None	I am a member of the Royal College of Paediatrics and Child Health Youth Advisory
Charlotte Gatherer	None	Dr A Gatherer (Aunt) is a Director of Psychologist Services, Birmingham and Solihull Mental Health Foundation Trust.	None	None
Debbie Kinsella	None	None	None	None
Clare Lamb	None	None	None	None

Eugenia Lee	GP Partner - Thamesmead Medical associates, GP Appraiser - NHS England, GP Clinical Commissioner - NHS Greenwich, Clinical Governance Lead - Grabadoc.	None	None	Trustee - Christian Medical Associates, Trustee - Volunteer Centre Greenwich
Amy Moore	None	None	None	None
Julie Turner	None	None	None	None
Alun Williams	None	None	Forthcoming 250 Euro fee from Springer for publication on transitional urology (co-editing a textbook). Previous and forthcoming honoraria for speaking on neuropathic urology at sponsored meetings by Coloplast.	Co-editing a textbook.
Philippa Williams	None	None	None	None
Carrie Wilson	None	None	None	None