

Date and Time: **24 February 2015 1030 - 1630**

Minutes: Confirmed

Guideline Development Group Meeting 6 ***Preoperative tests: The use of routine preoperative tests for elective surgery (update)***

Place: ***Boardroom, NCGC, 180 Great Portland Street, London***

Present:

Ian Smith (Chair) (IS)	Senior Lecturer in Anaesthesia
Liz Clark (LC)	Patient member
Martin Crook (MC)	Consultant in Chemical Pathology
Jugdeep Dhesi (JD)	Consultant Physician in Geriatrics and General Internal Medicine & Clinical Lead Proactive Care for Older People undergoing Surgery (POPS)
Amanda Perrill (AP)	Junior Sister
Audrai Morgan (AM)	Pre-Assessment Lead Nurse
Burra Murthy (BM)	Consultant Anaesthetist
Luke Howard (LH)	Consultant Respiratory Physician
Ann Seymour (AS)	Patient member
Katie Broomfield (KB)	Document Editor / Process Assistant
Saskia Cheyne (SC)	Research Fellow
Alex Haines (AH)	Senior Health Economist
Yasmina Hedhli (YH)	Project Manager
Gill Ritchie (GR)	Guideline Lead, Associate Director
Frank O'Neill (FON)	Research Fellow

Apologies:

Eleanor Carter (EC)	Specialist Trainee Advisor
Marco Scarci (MS)	Consultant Thoracic Surgeon
Nicholas Levy (NL)	Consultant Anaesthetist and Intensivist
Hasan Mukhtar (HM)	Consultant General and Colorectal Surgeon & Honorary Senior Lecturer

In attendance:

NICE Staff: NICE attendee 1 NICE attendee 2	Ben Doak (BD), Guidelines Commissioning Manager Joy Carville (JC), Guidelines Coordinator
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Notes

1. **Welcome, apologies and GDG5 minutes**

IS welcomed the group to the sixth meeting of this guideline development group.

Apologies were received from EC, NL, HM and MS.

The minutes and notes of GDG5 were agreed as a true and accurate record of the meeting.

2. **Declarations of interest**

The GDG members all declared that they knew of no personal specific, personal non-specific, non-personal specific or non-personal non-specific interest in the development of this guideline.

3. **Polysomnography LETR**

The GDG reviewed and refined the LETR table for the Polysomnography review.

4. **HTA update LETR**

The GDG reviewed and refined the LETR table for the HTA update review.

5. **Delphi survey**

The GDG discussed the Delphi survey in detail. The discussion included the Delphi protocol, survey format, patient representation and the number of desired participants.

6. **Any other business**

There was no other business.

Date, time and venue of the next meeting

Tuesday 30 June 2015, 1030 - 1630

Boardroom, NCGC, 180 Great Portland Street, London