

Date and Time: **15 December 2015 1030 - 1630**

Minutes: Final

Guideline Development Group Meeting 9 ***Preoperative tests: The use of routine preoperative tests for elective surgery (update)***

Place: ***Dorchester Library, Royal College of Physicians, 11 St Andrews Place, London***

Present:	Ian Smith (Chair) (IS)	Senior Lecturer in Anaesthesia
	Liz Clark (LC)	Patient member
	Martin Crook (MC)	Consultant in Chemical Pathology
	Amanda Perrill (AP)	Junior Sister
	Audrai Morgan (AM)	Pre-Assessment Lead Nurse
	Luke Howard (LH)	Consultant Respiratory Physician
	Ann Seymour (AS)	Patient member
	Nicholas Levy (NL)	Consultant Anaesthetist and Intensivist
	Hasan Mukhtar (HM)	Consultant General and Colorectal Surgeon & Honorary Senior Lecturer
	Jugdeep Dhesi (JD)	Consultant Physician in Geriatrics and General Internal Medicine & Clinical Lead Proactive Care for Older People undergoing Surgery (POPS)
	Burra Murthy (BM)	Consultant Anaesthetist
	Frank O'Neill (FON)	Senior Research Fellow
	Emma Pottinger (EP)	Research Fellow
	Alex Haines (AH)	Senior Health Economist
	Peter Rouse (PR)	Health Economist
	Natalie Pink (NP)	Project Manager
	Gill Ritchie (GR)	Guideline Lead, Associate Director
	Katie Broomfield (KB)	Document Editor/ Process Assistant
	Eleanor Carter (EC)	Specialist Trainee Advisor
Apologies:	Marco Scarci (MS)	Consultant Thoracic Surgeon
	Alexa Forrester (AF)	Implementation Adviser, NICE
	Astrid Aregui (AA)	Senior Digital Editor

In attendance:

NICE Staff	
NICE attendee 1	Katie Perryman-Ford (KPF), Guidelines Commissioning Manager
NICE attendee 2	Sarah Catchpole (SC), Senior Medical Editor
NICE attendee 3	Ian Mather (IM), Costing Analyst

Notes

1. **Welcome, apologies and GDG8 minutes and notes**
IS welcomed the group to the final meeting of this guideline development group.

Apologies were received from MS, AF and AA.

Following 2 amendments, the minutes and meeting notes of GDG8 were agreed as a true and accurate record of the meeting.
2. **Declarations of interest**
The GDG members all declared that they knew of no new personal specific, personal non-specific, non-personal specific or non-personal non-specific interest in the development of this guideline.
3. **Discussion of consultation comments and recommendations**
The GDG discussed the consultation comments marked by the technical team as needing their input. They agreed draft responses and made amendments to both the draft responses and the recommendations where required.
4. **NICE resource impact assessment and guideline implementation**
IM gave a presentation on resource impact assessment and guideline implementation for NICE guidelines. The group gave feedback and action points were determined.
5. **Publication and dissemination**
KPF raised key aspects from the NICE publications policy.
6. **Pathway**
The group discussed the draft guideline pathway presented by SC and made suggestions for changes.
7. **Any other business**
GR formally thanked the Chair and Guideline Development Group for their work throughout the development of this guideline.