

## Oral health for adults in care homes Committee meeting

**Date:** 11/02/2015

**Location:** NICE Offices, Manchester

**Minutes:** Final

<b>Committee members present:</b>		
Paul Lincoln (Chair)		Present for notes 1 - 10
Jeremy Wight		Present for notes 1 - 10
Ruth Hall		Present for notes 1 - 10
Jane Royle		Present for notes 1 - 6
Matthew Taylor		Present for notes 1 - 10
Elizabeth Kay		Present for notes 1 - 10
Sabrina Fuller		Present for notes 1 - 10
Joanne Charlesworth		Present for notes 1 - 10
Sheila Welsh		Present for notes 1 - 10
Michael Donaldson		Present for notes 1 - 10
Ralph Bagge		Present for notes 1 - 10
Pepetua Chisenga		Present for notes 1 - 10

<b>In attendance:</b>		
Simon Ellis	Associate Director	Present for notes 1 - 10
Linda Sheppard	Lead Analyst	Present for notes 1 - 10
Tracey Shield	Analyst	Present for notes 1 - 10
Clare Wohlgemuth	Analyst	Present for notes 1 - 10
Rupert Franklin	Project Manager	Present for notes 1 - 10
Ivor Chestnutt	Clinical advisor	Present for notes 1 - 10
Weyinmi Demeyin	Assistant systematic reviewer	Present for notes 1 - 10

<b>Observers:</b>	
Christine Harvey	Present for notes 1 – 10

Toni Price	Present for notes 1 – 10
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**Apologies:**

Claire McLeod	Analyst
Lesley Owen	Technical adviser (health economics)

**1. Welcome and objectives for the meeting**

The Chair welcomed the Committee members and attendees to the first meeting on Oral health for adults in care homes. The Committee members and attendees introduced themselves.

The Chair welcomed the members of the public to the meeting. The members of the public had been briefed already, both verbally and in writing by the NICE team, and the Chair reminded them of the protocol for members of the public, whose role is to observe (they should not speak or ask questions). No filming or recording of the meeting is permitted. The Chair reminded all present that the Committee is independent and advisory, that its decisions and recommendations to NICE do not represent final NICE guidance, and that they may be changed as a result of public consultation.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included:

- receiving a brief overview of the scope for the guidance and any equality issues
- hearing about the plan for future meetings, including the evidence to be considered
- discussing the findings of the evidence review 1 (effectiveness)
- developing draft recommendations, considerations and research recommendations.

**Introductions**

**2. Confirmation of matter under discussion, and declarations of interest**

The Chair confirmed that, for the purpose of managing conflicts of interest, the

matter under discussion was 'Approaches to promoting and protecting oral health and ensuring access to dental treatment for adults in nursing and residential care homes'.

The Chair asked everyone to verbally declare their interests.

Paul Lincoln – CEO of UK Health Forum: an evidence and expert based organisation for the primary prevention of non-communicable diseases which undertakes evidence-based public health improvement advocacy work – Personal non-financial non-specific interest

– Partner is a Deputy Director of Public Health in a local authority – Personal financial non-specific

– Chair of NICE Public Health Advisory Committee E (all remuneration goes to UKHF) – Non-personal financial non-specific

– Non-executive Director of Public Health England (all remuneration goes to UKHF) – Non-personal financial non-specific

– Member of the Research Excellence Reference Group on impact assessment for UK University funding (all remuneration goes to UKHF) – Non-personal financial non-specific

– The UKHF has undertaken modelling work on adult and child weight management for NICE program development groups – Non-personal financial non-specific

– UKHF staff are involved as members of NICE public health development groups – Non-personal financial non-specific

– Deputy Chair of the National Public Health Research Advisory Committee – Personal non-financial non-specific interest

- Elizabeth Kay – Received payment from Wrigley's for input into a workshop for young dentists about changes in the profession – Personal financial specific.

– Performed short term consultancy work for the British Dental Industry Association to explore how to engage dental students with innovation in industry – Personal financial specific

– Has made a number of well-known statements as a result of her research in Oral Health – Personal non-financial non-specific

– Trustee of the British Dental Health Foundation – Personal non-financial non-specific

– Member of the editorial board of the British Dental Journal – Personal non-financial non-specific

- Jane Royle – Employed as Associate Director of Public Health for Cornwall Council – Personal financial non-specific
  - Seconded 1 day a week as Area Lead – Cornwall and Isles of Scilly to Peninsula Collaboration for Leadership in Applied Health Research and Care (Pen CLAHRC) – Personal financial non-specific
  - Member of the Faculty of Public Health Research committee – Personal financial non-specific
  
- Matthew Taylor – Employer (York Health Economics Consortium – YHEC) is an external assessment centre for NICE’s medical technology evaluation programme – Non-personal financial non-specific
  - Been a member of previous public health committees and Programme development groups – Personal non-financial non-specific
  - Employer (YHEC) has had contracts for review work on previous NICE public health guidelines (including topics on oral health) – Personal financial non-specific
  - Employer (YHEC) conducted a health economics study for Wrigley in 2014 with some ongoing follow-up – Non-personal financial specific
  - Receives fees on behalf of his employers (YHEC) for economic consultancy from a number of medical technology manufacturers. YHEC also conducts work as a review team for the Medical Technology Appraisal Committee – Non-personal financial non-specific
  
- Jeremy Wright – Director of Public Health, Sheffield City Council – Personal non-financial non-specific
  - Honorary Professor of Public Health, Sheffield University – Personal non-financial non-specific
  - Trustee of Sheffield Hospitals Charity – Personal non-financial non-specific
  
- Ruth Hall – Appointment just commencing as Chair of Mid-Wales Healthcare Collaborative – Personal financial non-specific
  
- Sheila Welsh – Member of Scottish National older people’s oral health group – Personal non-financial specific

– Member of Scottish oral health research collaborative of four university dental schools – Personal non-financial specific

– Co-applicant on grant application for study into barriers and facilitators on same topic with the Scottish oral health research collaborative – Non-personal financial specific

– Co-applicant on grant application for Cochrane review into health champions in care homes – Non-personal financial non-specific

– Author of journal article on oral health in care homes – Personal non-financial specific

- Ivor Chestnutt – Co-authored evidence documents for a previous NICE review – Non-personal financial non-specific interest

– Consultant responsible for the Wales Oral Health Information Unit which has conducted surveys of oral health in nursing and care homes and which has published on oral health care needs in these settings – Non-personal financial non-specific interest

– Honorary Consultant in Dental Public Health and Clinical Strategy Lead to Cardiff and Vale University Health Board which provides dental care for nursing and care home residents – Non-personal financial non-specific interest

– Until April 2014 a member of Council of the British Association for Community Dentistry – Personal non-financial interest

The Chair and a senior member of the Developer’s team noted that the following members would not participate in parts of the meeting:

- Elizabeth Kay is unable to participate in the drafting of recommendations relating to Xylitol due to a specific personal financial interest
- Matthew Taylor is unable to participate in the drafting of recommendations relating to Xylitol due to a specific non-personal financial interest

### **3. Presentations on the guideline scope, equalities issues and project plan**

The Chair introduced Linda Sheppard, Lead Analyst on the NICE team, who gave a presentation on the scope and related guidance, and equalities considerations identified during scoping.

The Committee discussed the issues presented in relation to this guideline.

Linda set out the timeline for the guideline and the future plans for the evidence that

will be considered at the different meetings.

The Chair thanked Linda for her presentations.

#### **4. Evidence review – presentation of findings**

The Chair introduced Ivor Chestnutt, Clinical Advisor from the Cardiff review team, who gave a presentation of the findings from the effectiveness review.

The Chair thanked Ivor for his presentation

#### **5. Evidence review – questions and discussion**

The committee discussed the findings from the effectiveness review and were given the opportunity to ask questions.

#### **6. Drafting recommendations and considerations**

Following their discussion of the evidence, the committee agreed some provisional recommendations and considerations of the evidence.

As noted above, Elizabeth Kay and Matt Taylor did not take part in the drafting of recommendations on the topic where a conflict of interest had been identified.

#### **7. Gaps in the evidence and suggestions for further evidence**

The committee discussed where there may be gaps in the evidence and suggested ideas for how these gaps could be addressed.

#### **8. Drafting research recommendations**

The committee discussed areas where it might be helpful to develop research recommendations.

#### **9. Summary of the day and next steps**

The Chair summarised the day and the decisions and actions which had been agreed.

#### **10. Any other business**

There were no additional matters arising. The Chair thanked the group for their work and closed the meeting.

**Date of next meeting:** 26/03/2015

**Location of next meeting:** NICE Offices, Manchester