

Oral health for adults in care homes Committee meeting

Date: 24/06/2015

Location: NICE Manchester office, Level 1A, City Tower, Piccadilly Plaza
Manchester M1 4BT

Minutes: Final

Committee members present:		
Paul Lincoln (Chair)		(Present for items 1 – 9)
Ralph Bagge		(Present for items 1 – 9)
Matthew Taylor		(Present for items 1 – 9)
Jeremy Wight		(Present for items 1 – 9)
Ann Williams		(Present for items 1 – 9)
Joanne Charlesworth (Topic member)		(Present for items 1 – 9)
Pepetua Chisenga (Topic member)		(Present for items 1 – 9)
Michael Donaldson (Topic member)		(Present for items 1 – 9)
Sabrina Fuller (Topic member)		(Present for items 1 – 9)
Elizabeth Kay (Topic member)		(Present for items 1 – 9)
Victoria Elliott (Coopted member)		(Present for items 1 – 9)

In attendance:		
Simon Ellis	Associate Director, NICE	(Present for items 1 – 9)
Linda Sheppard	Analyst, NICE	(Present for items 1 – 9)
Lesley Owen	Health Economist, NICE	(Present for items 1 – 7)
Victoria Axe	Project Manager, NICE	(Present for items 1 – 9)
Andrew Cleves	Senior Researcher CEDAR	(Present for items 1 - 5)

Observers:

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Karyo Angeloudis	(Present for notes 1 – 9)
Ben Squires	(Present for notes 1 – 9)
Fasihul Alam	(Present for notes 1 – 9)
Rachel Kettle	(Present for notes 1 – 5)
Prof Deborah Fitzsimmons-Warm	(Present for notes 5 – via teleconference)
Diana O-Rourke	(Present for notes 8 – 9)

Apologies:

Ruth Hall	Core Committee member
Sheila Welsh	Committee member (Topic Adviser)

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the fourth meeting on Oral health for adults in care homes.

There were no members of public attending.

The Chair informed the Committee that apologies had been received. These are noted above. It was noted that Sheila Welsh had provided comments that would be fed in to the meeting. It was noted that Jane Royle had resigned and the Chair formally thanked her for her role in the committee. It was noted that core committee member recruitment was currently taking place.

The Chair outlined the objectives of the meeting, which included:

- Discussing the cost consequence analysis
- Hearing expert testimony about NHS commissioning
- Developing draft recommendations, considerations and research recommendations

Introductions

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was approaches to promoting and protecting oral health and ensuring access to dental treatment for adults in nursing and residential care homes.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting.

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Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Elizabeth Kay	Foundation Dean/Professor of Dental Public Health, Plymouth University	<p>Consultant to Wrigley's Health Economic Modelling for Sugar Free gum. Payment to University for my time.</p> <p>Collaborative Master's Programme with Healthcare Learning student fees split between University and HLC.</p> <p>Education Consultant to HLC. Payment to University for my time</p> <p>Trustee to British Dental Health Foundation</p> <p>Vice Chair and Trustee for British Medical & Dental Students Trust</p> <p>Chair Management Board for Shirley Glasstone Hughes Trust</p>	Not specified by member	Declare and participate
Jeremy Wight	Non-executive director at	No longer Director of	Not specified by member	Declare and participate

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	Chesterfield Royal Hospital	Public Health at Sheffield City Council. Now a non-executive Director at Chesterfield Royal Hospitals.		
<p>The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.</p>				
<p>3. Minutes of last meeting</p>				
<p>The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The minutes of the meeting were agreed as an accurate record</p> <p>The Chair confirmed that all matters arising had been completed or were in hand.</p>				
<p>4. Presentations</p>				
<p>The Chair introduced Andrew Cleves from CEDAR, who gave a presentation on Oral health for adults in care homes: interim results of the economic analysis.</p> <p>Dr. Mari Jones, Statistical Modeller (CEDAR) joined the meeting via teleconference</p> <p>The Committee discussed the issues and the Chair thanked CEDAR for their presentation.</p> <p>Action: NICE to look at expert testimony in regard to the change to quality of life for patients in care homes who have good oral health.</p> <p>Action: NICE to look at recent Canadian studies by David Locker</p> <p>Action: CEDAR to make the agreed amendments to the model.</p> <p>The Chair introduced Ben Squires from NHS Commissioning, who gave expert testimony on oral health for adults in care home – a Commissioners perspective.</p> <p>The Committee discussed the issues and the Chair thanked Ben Squires for his presentation.</p> <p>The Committee thanked CEDAR and Ben for their presentations and contribution to the development of the guideline.</p>				

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5. Questions and discussion

The Committee discussed the information that had been presented and were given the opportunity to ask questions.

6. Drafting recommendations and considerations

The Committee drafted recommendations and considerations based on the evidence presented.

The Committee read through the previously drafted recommendations and made amendments where necessary.

7. Drafting research recommendations

The committee gave some thought to drafting research recommendations.

The committee were informed that the implementation team will be attending the next meeting and they will be able to request feedback from stakeholders if needed.

Action: Victoria Elliott to seek informal opinion from colleagues in care home sector about an oral health assessment tool and feedback to the committee.

Action: Linda Sheppard (LS) to circulate papers about oral health assessment tools in review 2 to the committee.

Action: LS to request the authors of review 2 to send specific original papers and tools to the NICE team for circulation to the committee.

8. Summary of the day and next steps

Linda Sheppard summarised the next steps and reported on actions points from the last meeting, including the actions that were taken to fulfil some of the gaps in the evidence.

The Committee were informed that they will receive the draft guideline for amendment before consultation from 2nd October – 16th October 2015. The Committee were encouraged to ask colleagues to register as stakeholders. The Committee agreed that Linda Sheppard could contact them for further advice on draft recommendations before the next meeting.

The Chair thanked the committee and the NICE team for their contribution to the draft guideline.

9. Any other business

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There was no other business.

Date of next meeting: 9th/10th September 2015

Location of next meeting: NICE Office, Manchester