

**Confidential**

**Minutes:** Confirmed

**Guideline Development Group Meeting 2      *Sepsis: The recognition, diagnosis and management of severe sepsis***

**Date and Time:**      ***Friday 5 September 2014 1000 - 1600***

**Place:**      *Rosenheim and Pickering Room, Royal College of Physicians, 11 St Andrews Place, London NW1 4LE*

<b>Present:</b>	Saul Faust (Chair) (SF)	Professor of Paediatric Immunology & Infectious Diseases & Director, NIHR Wellcome Trust Clinical Research Facility, University of Southampton
	Richard Beale (RB)	Clinical Director of Perioperative, Critical Care & Pain Services and Consultant in Intensive Care Medicine
	John Butler (JB)	Consultant in Emergency Medicine & Critical Care Medicine
	Enitan Carrol (EC)	Chair in Paediatric Infection/Honorary Consultant, University of Liverpool Institute of Infection and Global Health
	Martin Harker (MH)	Senior Health Economist, NCGC
	Simon Nadel (SN)	Consultant/Reader in Paediatric Intensive Care
	Julian Newell (JN)	Corporate Matron, Patient Safety
	Jenny O'Donnell (JOD)	Patient member
	Rachel Rowlands (RR)	Consultant in Paediatric Emergency Medicine
	Mark Simmonds (MS)	Consultant in Acute and Critical Care Medicine
	Alison Tavare (AT)	General Practitioner
	Louella Vaughan (LV)	Senior Clinical Research Lead, Northwest London CLAHRC
	James Wenman (JW)	Clinical Development Manager
	Saskia Cheyne (SC)	Research Fellow, NCGC
	Lina Gulhane (LG)	Joint Head of Information Science, NCGC
	Yasmina Hedhli (YH)	Project Manager, NCGC
	Norma O'Flynn (NOF)	Guideline Lead, NCGC
	Silvia Rabar (SR)	Senior Research Fellow, NCGC
	Catherine White (CW)	Patient member (by teleconference)

**In attendance:**

NICE Staff:	Caroline Keir, Guidelines Commissioning Manager	
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**Observers:**

NCGC staff	Quyen Chu, Senior Project Manager	
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**Notes**

1. SF welcomed the group to the second meeting of this guideline development group.

## Notes

The minutes from GDG1 were confirmed as a true and accurate record of the meeting.

The following declarations of interest were received:

Mark Simmonds declared a non-personal pecuniary interest in that he is developing an electronic sepsis screening tool with NerveCentre Software as part of wider electronic observations work at Nottingham University Hospitals.

Alison Tavare declared personal non-pecuniary interests in that she uses educational material from the UK Sepsis Trust and has attended a reception at the Houses of Parliament as part of this role.

Catherine White declared personal non-pecuniary interests in that she volunteers for ICUsteps as the Information Manager and a Trustee. CW has helped to produce a patient information booklet with the UK Sepsis Trust. CW is an Independent paid lay member on the leoPARDs (Levosimendan for the Prevention of Acute oRgan Dysfunction in Sepsis) clinical trial and the NIHR Health Technology Assessment Clinical Evaluation and Trials Board. CW is a lay reviewer for the NIHR and a volunteer lay member on the NCEPOD current sepsis investigation.

The remaining GDG members all declared that they knew of no personal specific, personal non-specific, non-personal specific or non-personal non-specific interest in the development of this guideline.

2. The GDG was given an overview of methodology, which included an introduction to critical appraisal, linking evidence to recommendations and health economic methods of assessment.
3. SC presented the clinical evidence for the training and education review. MH presented the economic evidence. The GDG discussed the evidence
4. MH presented a first draft of the health economic priorities for the guideline. The GDG discussed the priorities
5. SR gave a presentation on methodology for prognostic reviews.
6. The GDG discussed the following review protocol:  
  
What is the prognostic value of different symptoms and signs, alone or in combination (including signs and symptoms scoring system) compared to a reference standard in the diagnosis of sepsis?
7. **Summary of next steps**  
The GDG was given an overview of what areas the remaining meetings would cover.
8. **Any other business**  
None.

### **Date, time and venue of the next meeting**

Tuesday 21 October 2014 from 1000 - 1600

Boardroom, NCGC, 180 Great Portland Street, London W1W 5QZ