

**NATIONAL INSTITUTE FOR HEALTH AND CARE EXCELLENCE**

**Public Health Advisory Committee C – Meeting 6 & 7**

**1<sup>st</sup> April 2014**

**Excess winter deaths**

**Derwent, 10 Spring Gardens**

**London SW1A 2BU**

**Final Minutes**

<b>Attendees:</b>	<p><b><i>PHAC Members</i></b> Gina Radford (Chair), Ross Cowan, Barbara Hanratty, Raymond Jankowski, John Kolm-Murray, Christine Liddell, Andrew Probert, Simon Roberts, Eileen Kaner, Stephen Morris, Jasmine Murphy, David Sloan, Kamran Siddiqi.</p> <p><b><i>NICE Team</i></b> Jane Huntley, Hugo Crombie, Victoria Axe, Andrew Hoy, Kim Jeong, Karen Peplow (left at 1pm)</p> <p><b><i>Experts</i></b> Tim Anfilogoff (arrived at 11.15am and left at 1pm), Gareth Baynham-Hughes (arrived at 11.15am and left at 11.45am), Philip Cullum, Malcolm Dove (via TC, left at 1pm), Fern Leathers (arrived at 11.15am and left at 11.45am), Helen Stockton (via TC, left at 1pm), Neil Walker (left at 1pm), Maria Wardrobe (via TC, left at 1pm)</p>
<b>Apologies:</b>	<p><b><i>NICE Members</i></b> Patricia Mountain</p>

<b>Author</b>	VA
<b>File Ref</b>	
<b>Version</b>	Final
<b>Audience</b>	<b>PHAC members, NICE team, members of the public</b>

Item		Action
<p><b>1. Welcome and objectives for the meeting</b></p>	<p>The Chair welcomed the members of the Public Health Advisory Committee (PHAC), review team, experts and observers to the sixth meeting on Excess Winter Deaths. The Chair informed the PHAC that no apologies had been received from the committee.</p> <p>It was noted that William Baker from Consumer Futures had been due to join the meeting but had to withdraw due to family circumstances.</p> <p>The Chair also welcomed the one member of public to the meeting and outlined the protocol for their attendance.</p> <p>The Chair outlined the objectives of the meeting which included:</p> <ul style="list-style-type: none"> <li>• Receiving and discussing expert testimony</li> <li>• Discussing implications for the existing recommendations and revising them</li> <li>• Discussing and amending the context section of the draft guideline.</li> </ul> <p>The Chair asked that committee members let the NICE team know if they had to leave prior to the end of the meeting session to ensure that the meeting remained quorate.</p>	
<p><b>2. Declarations of Interests</b></p>	<p>The Chair explained that verbal declarations of interest are a standing item on every agenda and are recorded in the minutes as a matter of public record.</p> <p>The Chair asked the PHAC and attendees at the table, to declare any changes to the interests already declared, and any additional declarations. Previous declarations of interest can be viewed on the NICE website here:  <a href="http://guidance.nice.org.uk/PHG/70">http://guidance.nice.org.uk/PHG/70</a></p> <p><b>Non-personal pecuniary interest:</b> Philip Cullum declared that he has managerial responsibility for Ofgem’s policy and regulatory work on consumer vulnerability along with its consumer research function.</p> <p>Helen Stockton later declared in writing that in her position as Senior Research and Policy Officer for NEA, a national and registered charity, she was recently involved in the delivery of an evaluation of two programmes in Durham and Darlington whose aims included the reduction of Excess Winter Deaths and cold related morbidity. This research has now finished and was commissioned by Durham and Darlington</p>	

	<p>PCT.</p> <p><b>Personal pecuniary interest:</b> Philip Cullum declared that he is employed by the energy regulator Ofgem.</p> <p><b>Personal non-pecuniary interest:</b> Philip Cullum declared that he has expressed views on the role of energy companies in helping consumers in vulnerable situations, in the context of his role at Ofgem. He also commented on such issues in 2005-11 when he was deputy chief executive at National Consumer Council then Consumer Focus, and probably also in the mid 1990s when he worked at Which?, latterly as head of the policy team.</p> <p>Helen Stockton later declared in writing that NEA is a national and registered charity that campaigns for greater investment in energy efficiency so that every household can afford to live in a warm and healthy home. NEA's activities and campaigns are centred on this and involve the issuing of press releases and policy position papers based on NEA's work programme activities, including research and policy analysis and campaigns. This involves making recommendations to government, health sector and other stakeholders on the types of interventions that could be made to improve thermal efficiency and reduce fuel poverty, mortality and morbidity.</p> <p>There were no other declarations of interest.</p>	
<p><b>3. Minutes of the last meeting</b></p>	<p>The minutes were accepted as an accurate record of the meeting and it was confirmed that all actions had been addressed or were in hand.</p>	
<p><b>4. Expert Paper 5 - OFGEM's Vulnerable Consumer Strategy and related initiatives - Presentation and discussion</b></p>	<p>Philip Cullum from OFGEM gave a presentation on OFGEM's Vulnerable Consumer Strategy and related initiatives.</p> <p>There was time for questions and further discussion which included:</p> <ul style="list-style-type: none"> <li>• Self-disconnection and the damage this can do to health.</li> <li>• Portability of Private Service Registers (PSRs), the transferring of status and the relationship between PSRs, industry and health/social care.</li> <li>• Minority groups of extreme vulnerability e.g. the population who are on home dialysis and what interventions are in place to protect and highlight these groups.</li> </ul>	
<p><b>5. Expert Paper 6 – The role of clinical commissioning</b></p>	<p>Tim Anfilogoff from Herts Valleys CCG and Neil Walker from Watford Borough Council gave a presentation on the role of clinical commissioning</p>	

<p><b>groups in addressing the impact of cold homes on excess winter mortality and morbidity</b> - Presentation and discussion</p>	<p>groups in addressing the impact of cold homes on excess winter mortality and morbidity.</p> <p>There was time for questions and further discussion which included:</p> <ul style="list-style-type: none"> <li>• Initiatives to engage GPs</li> <li>• Encouraging broader CCG involvement</li> <li>• Encouraging home visits</li> </ul> <p>It was noted that the most vulnerable people are those that are not in the system yet, who aren't being cared for.</p>	
<p><b>6. Expert Paper 7 - Policy update and Energy Company Obligations</b> - Presentation and discussion</p>	<p>Gareth Baynham-Hughes and Fern Leathers from the Department of Energy and Climate Change gave a presentation on Policy update and Energy Company Obligations. They had no declarations of interest.</p> <p>There was time for questions and further discussion which included:</p> <ul style="list-style-type: none"> <li>• The Department of Energy and Climate Change's current interaction with Department of Health</li> <li>• The consultation on ECO that is currently live. It was noted that there will be a consultation on Warm Home Discounts later in the year.</li> <li>• Information about the level of uptake and different approaches that can be used to increase uptake.</li> <li>• Targeting priority households and cost effectiveness of energy efficiency improvements.</li> </ul>	
<p><b>7. Expert Paper 8 – The role of energy companies in addressing the impact of cold homes on excess winter mortality and morbidity – Presentation and Discussion</b></p>	<p>Maria Wardrobe (MW) from National Energy Action gave a presentation on the role of energy companies in addressing the impact of cold homes on excess winter mortality and morbidity.</p> <p>There was time for questions and further discussion which included:</p> <ul style="list-style-type: none"> <li>• How to improve data sharing from a health sense.</li> <li>• Smart meters and improving the transition for vulnerable people and “tele-care”.</li> <li>• The NEA gave feedback in regards to their work with the DECC and health and wellbeing boards.</li> </ul> <p><b>Action: MW to share the final report from the work with NEA, DECC and health and wellbeing boards with NICE when it is published.</b></p>	<p><b>NEA</b></p>
<p><b>8. Discussion – Key points from Expert</b></p>	<p>The Chair thanked all experts for their very helpful testimony.</p>	

<p><b>Papers 5- 8 for recommendations and considerations</b></p>	<p>The Chair asked the committee to consider the key points that would be incorporated into the draft recommendations and considerations.</p> <p>There were discussions around the following areas:</p> <ul style="list-style-type: none"> <li>• Data sharing within existing legislation</li> <li>• Smart meters and “tele-care”</li> <li>• Appropriate terms to use within the guidance</li> <li>• Actions, access and acting at consumer and policy level</li> <li>• Using “every contact counts” to identify need and how to target and identify vulnerable people</li> <li>• PSRs and intersectional working</li> <li>• The role of GPs and community pharmacies</li> <li>• Identifying vulnerable households within the JSNA</li> </ul>	
<p><b>9. Matrix of interventions</b></p>	<p>Hugo Crombie (HC) presented the matrix of interventions. This had been revised since it was presented at the fourth committee meeting and HC discussed the revisions.</p> <p>Andrew Probert (AP) presented a problem/solution matrix in regard to medical government spending and environment.</p> <p>The Chair thanked HC and AP for their work and noted that these two documents were useful in helping to draft recommendations. The PHAC discussed both documents. The Chair suggested returning to the logic models at the next meeting.</p>	
<p><b>10,11,12. Revising draft recommendations</b></p>	<p>The PHAC began revising the ten draft recommendations which were arranged into three groups:</p> <ul style="list-style-type: none"> <li>• Policy and planning</li> <li>• Contacts between professionals and service users</li> <li>• Training, awareness and standards</li> </ul> <p>A number of amendments were made to the draft recommendations.</p> <p><b>Action: The NICE Team to redraft the recommendations and email them to the PHAC for comment.</b></p> <p>HC asked the committee to clearly clarify who recommendations should be targeted at and who should take action. The PHAC considered who would be the target of the recommendations.</p>	<p><b>NICE Team</b></p>

	<p>The committee were reminded that NICE guideline recommendations are transferred to pathways and therefore if the target groups are made as specific as possible it helps with the creation of pathways.</p> <p><b>Action: Simon Roberts to draft a list of effective access components and good practice examples for NICE to incorporate in the next iteration of the guidance.</b></p> <p>The NICE Team noted that recommendations can be based on the expert testimony that the committee had just heard.</p>	<p><b>Simon Roberts/NICE</b></p>
<p><b>13. Context section of the draft guideline</b></p>	<p>The PHAC discussed and finalised the context section of the draft guideline, comment by comment.</p> <p>HC noted the changes that had occurred since the last meeting which included the health impact of cold homes and the focus on excess winter deaths.</p>	
<p><b>14. AOB</b></p>	<p>There was no other business.</p>	
<p>The meeting closed at 4.30pm</p>		

**NATIONAL INSTITUTE FOR HEALTH AND CARE EXCELLENCE**

**Public Health Advisory Committee C – Meeting 6 & 7**

**2<sup>nd</sup> April 2014**  
**Excess winter deaths**  
**Derwent, 10 Spring Gardens**  
**London SW1A 2BU**

**Draft Minutes**

<b>Attendees:</b>	<p><b><i>PHAC Members</i></b> Gina Radford (Chair), Ross Cowan, Barbara Hanratty, John Kolm-Murray, Christine Liddell, Andrew Probert, Simon Roberts, Eileen Kaner, Stephen Morris, David Sloan, Kamran Siddiqi.</p> <p><b><i>NICE Team</i></b> Jane Huntley, Hugo Crombie, Emily Aidoo (left at 12pm), Andrew Hoy, Kim Jeong.</p> <p><b><i>Review Team</i></b> Zaid Chalabi, James Milner, Paul Wilkinson</p>
<b>Apologies:</b>	<p><b><i>PHAC Members</i></b> Raymond Jankowski, Jasmine Murphy</p> <p><b><i>NICE Members</i></b> Patricia Mountain, Karen Peplow</p>

<b>Author</b>	Emily Aidoo
<b>File Ref</b>	Draft minutes of PHAC C meeting 020414
<b>Version</b>	Draft 1
<b>Audience</b>	<b>PHAC members, NICE team</b>

Item		Action
<p><b>1. Welcome and objectives for the meeting</b></p>	<p>The Chair welcomed the members of the Public Health Advisory Committee (PHAC), review team to the seventh meeting on Excess Winter Deaths. The Chair informed the PHAC that apologies had been received. These are noted above.</p> <p>The Chair outlined the objectives of the meeting which included:</p> <ul style="list-style-type: none"> <li>• To hear and discuss the results of the modelling exercise</li> <li>• To discuss the implications for the recommendations and the guideline</li> <li>• To finalise the discussion of the amendments to the draft guideline</li> </ul> <p>The Chair reminded the committee that this would be the last face to face meeting before the guideline went out for consultation. It was noted that there would be further opportunities to comment electronically but it was requested that only minor changes be made in this way.</p>	
<p><b>2. Declarations of Interests</b></p>	<p>The Chair explained that verbal declarations of interest are a standing item on every agenda and are recorded in the minutes as a matter of public record.</p> <p>The Chair asked the PHAC and attendees at the table, to declare any changes to the interests already declared, and any additional declarations. Previous declarations of interest can be viewed on the NICE website here:  <a href="http://guidance.nice.org.uk/PHG/70">http://guidance.nice.org.uk/PHG/70</a></p> <p>There were no additional DOIs.</p>	
<p><b>3. Economic modelling: Presentation and questions</b></p>	<p>Zaid Chalabi, James Milner (JM), and Paul Wilkinson gave a presentation on the economics model. This included the key features of analysis- sub samples, interventions, health outcomes and costs. They provided a summary of the key results.</p> <p>There was time for questions and discussion which included:</p> <ul style="list-style-type: none"> <li>• The correct way of considering the costs</li> <li>• Cost effectiveness and energy efficiency</li> <li>• Possibility of including a societal perspective</li> <li>• Difference between benefits dependant on the type of disease (COPD/ heart disease).</li> </ul> <p>The Chair asked if the review can be used with what it currently presents for this piece of work, and if groups can be targeted to see where the most benefit can be</p>	



	<p>gained.</p> <p>The Chair thanked JM and the team for their work on the economic model.</p>	
<p><b>4. Economic modelling: Discussion – Implications for the draft guideline</b></p>	<p>The PHAC discussed the implications for the draft guideline and a number of comments were raised.</p> <p>These included discussions around:</p> <ul style="list-style-type: none"> <li>• Indoor air quality</li> <li>• Ventilation</li> <li>• Fuel subsidies</li> <li>• Property types</li> <li>• Health sector implementation</li> <li>• Co-morbidity and co-habitation</li> </ul>	
<p><b>5. Revising research recommendations and gaps in the evidence</b></p>	<p>The PHAC finalised the draft research recommendations.</p> <p>The current gaps in the evidence were noted.</p>	
<p><b>6. Finalising the draft recommendations</b></p>	<p>The PHAC finalised the draft recommendations.</p>	
<p><b>7,8. Revising the draft considerations</b></p>	<p>The PHAC finalised the draft considerations.</p>	
<p><b>9. Next Steps</b></p>	<p>Hugo Crombie (HC) outlined the next steps. These were as follows:</p> <ul style="list-style-type: none"> <li>• The next meeting would take place on 16<sup>th</sup> and 17<sup>th</sup> September 2014.</li> <li>• The consultation on the draft guideline would take place from 13<sup>th</sup> June – 25<sup>th</sup> July</li> <li>• The draft guideline would be circulated to the PHAC for comment from 9<sup>th</sup> April – 15<sup>th</sup> April and then again from 1<sup>st</sup> May – 13<sup>th</sup> May.</li> <li>• The final draft guideline would be sent to the Chair on 28<sup>th</sup> May and the final sign off would be 4<sup>th</sup> June.</li> </ul>	
<p><b>10. AOB</b></p>	<p>The Chair asked the PHAC to reflect on the process they had been through and to send her thoughts and ideas before the next Chairs awayday in June.</p> <p><b>Action: The PHAC to email the Chair with any suggestions or solutions for improvement to the guidance development process prior to the Chair’s awayday.</b></p> <p>The Chair thanked the NICE team for the huge amount of work they had dedicated to the development of this</p>	<p><b>PHAC</b></p>

Final minutes PHAC C Excess winter deaths – meeting on 1<sup>st</sup> and 2<sup>nd</sup> April 2014

	guidance.	
The meeting closed at 4.00pm		