

**Mental Health of adults in contact with the criminal justice system
Guideline Development Group Meeting 1**

Date & Time: 10.30am-4pm, Tuesday 13 January 2015

Minutes: Confirmed

Place: The Royal College of Psychiatrists
21 Prescott Street, London E1 8BB

Present:

GDG members
 Nick Kosky (NK)
 Richard Byng (RB)
 Steve Pilling (SP)
 Vikki Baker (VB)
 Annie Bartlett (AB)
 Diana Binding (DB)
 Steffan Davies (SD)
 Stephen Habgood (SH)
 Kay Isaacs (KI)
 Sunil Lad (SL)
 Naomi Lumsdaine (NL)
 Kerry Manson (KM)
 Tony O' Connell (TO)
 Julia Tabreham (JTab)
 Jenny Talbot (JTal)
 Mark Warren (MW)
 Geoffrey White (GW)
 Joanne White (JW)

Experts

None

In attendance:

NCCMH Staff: Teresa Hall (TH)
 Odette Megnin-Viggars (OMV)
 Maryla Moulin (MM)
 Eric Slade (ES)
 Sarah Stockton (SS)

NICE staff: Clifford Middleton (CM)
 Erin Whittingham (EW)

Notes

1. NK, the chair and SP, the facilitator of the GDG and Director of the National Collaborating Centre for Mental Health, welcomed the group and all members introduced themselves.

Apologies were received from Leroy Simpson
2. The chair highlighted the aims of the day, which were for the group to meet each other, to understand the process for producing guidelines, the importance of health economics and to advise on the review questions.
3. SP, Director of the National Collaborating Centre for Mental Health, informed the group of the importance of declaring all interests each member may have. At each meeting GDG members will be asked to declare if they have any new interests to ensure the process is clear and transparent. It is better to over declare, even if you are unsure if an interest is relevant.
4. SP gave a presentation introducing the work of the NCCMH and how it can support the development of this guideline. SP mentioned the guidelines being developed alongside our guideline, notably the Physical Health in Prisons. The NCCMH will work with the NCGC to ensure the reviews and recommendations do not stand in conflict with each other.
5. CM, Guideline Commissioning Manager for NICE, gave a presentation outlining how this guideline fits within the overall work NICE do.
6. Erin Whittingham from Patient and Public Involvement, NICE, gave a presentation regarding the involvement of service users and carers in the guideline development. She highlighted the importance of service user and carer members of the group to develop a relevant and well rounded guideline.
7. SP gave a presentation on the scope, highlighting what will and will not be covered in the guideline.
8. OMV, the systematic reviewer on this guideline, gave a presentation introducing the group to systematic reviews and meta-analysis.
9. OMV gave an overview of the draft review questions prepared by the NCCMH team
10. SS, Senior Information Scientist for the NCCMH, gave a presentation on searching for studies and the sources that will be searched
11. ES, the Health Economist for NCCMH, gave a brief introduction to Health Economics.
12. MM, the Project Manager for NCCMH, will give a brief training on the GMS, the Guideline Management System at the next meeting

Date, time and venue of the next meeting

Friday 20 February 2015; 10.30am – 4pm at The Royal College of Psychiatrists, 21 Prescot Street, London E1 8BB