

4.0.03 DOC Cmte minutes

Faltering growth in children: recognition and management Committee meeting

Date: 23/11/2015

NICE National Institute for
Health and Care Excellence

Location: Royal College of Obstetricians and Gynaecologists, London

Minutes: Confirmed

Committee members present:	
Russell Peek (RP)	(Present for notes 1 – 6)
Alison Spiro (AS)	(Present for notes 1 – 6)
Caroline Roberts (CR)	(Present for notes 1 – 6)
Annalou Louw (AL)	(Present for notes 1 – 6)
Anne Marie Frohock (AMF)	(Present for notes 1 – 6)
Charlotte Wright (CW)	(Present for notes 1 – 6)
Rachel Pidcock (RPi)	(Present for notes 1 – 6)
Shel Banks (SB)	(Present for notes 1 – 6)
Denise Pemberton (DP)	(Present for notes 1 – 6)
Gordon Allan (GA)	(Present for notes 1 – 6)
Rachel Bryant-Waugh (RBW)	(Present for notes 1 – 6)

In attendance:		
Katie Perryman-Ford (KPF)	Guideline Commissioning Manager	(Present for notes 1 – 6)
Laura Sadler (LS)	Public Involvement Adviser	(Present for notes 1 – 6)
Simran Chawla (LC)	Public Involvement Adviser	(Present for notes 1 – 6)
Katie Perryman-Ford (KPF)	Guideline Commissioning Manager	(Present for notes 1 – 6)
Katharina Dworzynski (KD)	Senior Research Fellow and Guideline Lead	(Present for notes 1 – 6)
Anne Carty (AC)	Project Manager	(Present for notes 1 – 6)

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Valentina Ricci (VR)	Research Fellow	(Present for notes 1 – 6)
Alex Bates (AB)	Senior Health Economist	(Present for notes 1 – 6)

Apologies:

Stephen Murphy	Clinical Co-Director for Women’s and Children’s Health
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1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the 1st meeting on Faltering Growth. The Committee members and attendees introduced themselves.

No members of the public asked to observe the meeting.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included:

- Presentations from NICE and the NCC-WCH on guideline development.
- Finalising the draft review protocols for dietary advice, feeding practices other than breastfeeding and family support.
- Finalising the review questions for the guideline.

Introductions

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Faltering Growth.

The Chair asked everyone to verbally declare any interests

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Russel Peek	Consultant Paediatrician, Gloucestershire Hospitals NHS Foundation	Teaching with BMJ Learning	Personal financial non-specific	No action needed

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	Trust.			
Rachel Pidcock	Patient / carer representative	A member of the Child Growth Foundation which receives royalties from growth products and AK90 growth charts	Non-personal financial specific	No action needed
Denise Pemberton	Feeding Lead, University Hospitals of Leicester NHS Trust	Member of the Lactation Consultants of Great Britain	Personal non-financial specific	No action needed
Anne-Marie Frohock	Paediatric Dietitian, John Radcliffe Hospital	A Committee member of the British Dietetic Association Paediatric Group – the group sell Information sheets about feeding support in faddy eating Abbott provides department with a study budget that funds attendance on courses/conferences.	Non-personal financial specific	No action needed
Anne-Marie Frohock	Paediatric Dietitian, John Radcliffe Hospital	John Radcliffe hospital (employer) has contract with Abbott for nutritional products but follows the HCPC code of conduct which requires 3 options/products to be offered to patients	Non-personal financial specific	No action needed
Anne-Marie Frohock	Paediatric Dietitian, John Radcliffe Hospital	Reviewer of PENG guidelines	Non-personal financial specific	No action needed
Anne-Marie	Paediatric Dietitian, John Radcliffe	Lunches provided by various infant formula	Personal non-financial	No action needed

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Frohock	Hospital	manufactures (SMA, Nutricia, Nestle, Abbott) with product updates	specific	
Alison Spiro	Specialist Health Visitor in Infant Feeding, Northwick Park Hospital	Is a member of a feeding initiative	Personal non-financial specific	No action needed
Annalou Louw	Speech and language therapist, Chelsea and Westminster Hospital	Sits on a Committee on tube-weaning	Personal non-financial specific	No action needed
Charlotte Wright	Community Paediatrician, University of Glasgow	Member of Scientific Advisory Committee on Nutrition and its Subcommittee of Maternal and Child Nutrition, administered by PHE	Personal non-financial specific	No action needed
Charlotte Wright	Community Paediatrician, University of Glasgow	Member of editorial board drafting new edition of Health for All Children, hosted by Royal College of Paediatric and Child Health, to be published by Oxford University Press	Personal non-financial non-specific	No action needed
Rachel Bryant-Waugh	Consultant Clinical Psychologist, Great Ormond Street Hospital	Chair of the National Steering Group for Childhood Feeding Disorders	Personal non-financial specific	No action needed

The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

3. Minutes of last meeting

This was the first meeting so no minutes to discuss.

4. Presentations

The Chair introduced Katharina Dworzynski, Senior Research Fellow and Guideline Lead who gave a presentation on NICE's conflict of interest policy. Katharina

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Dworzynski took questions from the group.

The Chair introduced Alex Bates, Senior Health Economist who gave a presentation on role of health economics in guideline development. Alex Bates took questions from the group.

The Chair introduced Valentina Ricci, Senior Research Fellow who gave presentations on role of the reviewer in guideline development and the drafting of search protocols. Valentina Ricci took questions from the group.

The Chair introduced Laura Sadler, Public Involvement Adviser who gave a presentation on the public involvement programme at NICE. Laura Sadler took questions from the group.

The Committee thanked Katharina Dworzynski, Alex Bates, Valentina Ricci and Laura Sadler for their presentations and contribution to the development of the guideline.

5. Questions and discussion

The Committee discussed and finalised the search protocol for nutritional interventions.

The Committee discussed and finalised the search protocol for non-nutritional interventions

6. Any other business

There was no other business

Date of next meeting: 25/01/2016 & 26/01/2016

Location of next meeting: Royal College of Obstetricians and Gynaecologists,
London