

Faltering growth in children: recognition and management Committee meeting

Date: 29th April 2016

Location: Royal College of Obstetricians and Gynaecologists, 27 Sussex Place, London, NW1 4RG

Minutes: Final

Committee members present:	
Russell Peek (Chair)	(Present for notes 1 – 6)
Alison Spiro	(Present for notes 1 – 6)
Caroline Roberts	(Present for notes 1 – 6)
Annalou Louw	(Present for notes 1 – 6)
Anne Marie Frohock	(Present for notes 1 – 6)
Charlotte Wright	(Present for notes 1 – 6)
Rachel Pidcock	(Present for notes 1 – 6)
Shel Banks	(Present for notes 1 – 6)
Denise Pemberton	(Present for notes 1 – 6)
Gordon Allan	(Present for notes 1 – 6)
Rachel Bryant-Waugh	(Present for notes 1 – 6)

In attendance:		
Katie Perryman-Ford	Guidelines Commissioning Manager	(Present for notes 1 – 6)
Stephen Murphy	Clinical Director for Women's Health	(Present for notes 1 – 6)
Katharina Dworzynski	Senior Research Fellow and Guideline Lead	(Present for notes 1 – 6)
Anne Carty	Project Manager	(Present for notes 1 – 6)
Valentina Ricci	Senior Research Fellow	(Present for notes 1 – 6)
Eva Gonzales	Research Assistant	(Present for notes 1 – 6)
Alex Bates	Senior Health Economist	(Present for notes 1 – 6)

Committee minutes

Tim Reeves	Information Scientist	(Present for notes 1 – 6)
------------	-----------------------	---------------------------

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the 4th meeting on Faltering growth in children: recognition and management.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included:

- Review of previous linking evidence to recommendations (non-nutritional interventions)
- Drafting recommendations on risk factors
- Finalising review protocols for methods of assessment and methods of assessment: tools and algorithms.

Introductions

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Faltering Growth.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Charlotte Wright	University of Glasgow	A paper authored by Charlotte was included in the evidence review for risk factors	Personal Non-Finance Specific	No Action needed

The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

Committee minutes

3. Minutes of last meeting

The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee suggested the following changes:

- Apologies added for Anne-Marie Frohock
- Eva Gonzalez added to attendees list

The Chair confirmed that all matters arising had been completed or were in hand.

4. Presentations

The Chair introduced Valentina Ricci, Senior Research Fellow who gave a presentation on the evidence on risk factors in Faltering Growth. Valentina took questions from the group. The Committee then discussed the issues presented in relation to this guideline. The Chair thanked Valentina for her presentation.

The Chair introduced Alex Bates, Senior Health Economist who gave a presentation on the Health Economic model. . Alex took questions from the group. The Committee then discussed the issues presented in relation to this guideline. The Chair thanked Alex for their presentation.

The Committee thanked Valentina and Alex for their presentations and contribution to the development of the guideline.

5. Questions and discussion

The Committee discussed topic groups and were given the opportunity to ask questions.

The Committee discussed the Linking Evidence to Recommendations section for Non-nutritional interventions example and were given the opportunity to ask questions.

The Committee discussed the evidence on risk factors for Faltering Growth and wrote recommendations based on this evidence.

6. Any other business

Katharina confirmed that the next committee meeting date would be 10 June 2016.

Russell thanked the committee and closed the meeting.

Date of next meeting: 10th June 2016

Committee minutes

Location of next meeting: Royal College of Obstetricians and Gynaecologists,