

NICE Collaborating Centre for Social Care

Child abuse and neglect Guideline Committee meeting 7 & 8

2nd December 2015 – Day 1

SCIE Offices, Meeting Room 1, Kinnaird House, 1 Pall Mall East, London SW1Y 5BP

Guideline Committee Minutes

Guideline Committee Members	
Name	Role
Annie Soffe (AS)	Service user/carer
Corinne May-Chahal (CM-C)	GC Chair
Danya Glaser (DGI)	Researcher
Gillian Finch (GF)	Service user/carer
June Leat (JL)	Service user/carer
Katherine McKay (KM)	Paediatrician
Linda Jenkins (LJ)	Named Nurse Safeguarding Children
Mark Anslow (MA)	Service manager
Matthew Turner (MTu)	Social worker
Maureen Giles (MG)	Practitioner

The NCCSC is a collaboration led by SCIE



Other invitees		
Name	Role	Organisation
Amanda Edwards (AE)	NCCSC Director	NCCSC (SCIE)
Palida Teelucknavan (PT)	Project Manager	NCCSC (SCIE)
Hannah Roscoe (HR)	Lead Systematic Reviewer	NCCSC (SCIE)
Ted Barker (TB)	Research Assistant	NCCSC (SCIE)
Marija Trachtenberg (MTr)	Economist	NCCSC (PSSRU)
Nick Staples (NS)	Project Manager	NICE
Joanna Sharpen (JS)	Project Co-ordinator	Against Violence and Abuse
Julia Morris (JMo)	Observer	College of Policing
Nerys Thomas (NT)	Observer	College Policing

Apologies	
Name	Organisation
Debbie Eaton (DE)	GC member (Service manager)
Jade Blake (JB)	GC member (Service user/carer)
John Devaney (JD)	GC member (Social worker)
Leila Stroud (LS)	GC member (Head of safeguarding)
Stephen Briggs (SB)	GC member (Researcher)
Vimal Tiwari (VT)	GC member (General Practitioner)
David Gough (DGo)	NCCSC (EPPI)
Beth Anderson (BA)	NCCSC (SCIE)

No	Agenda Item	Minutes	Action/Owner
1.	Welcome, introductions and potential conflicts of interest	<p>CM-C welcomed members to the Guideline Committee meeting. Apologies were noted as above.</p> <p>GC and other attendees introduced themselves and were then asked by the Chair if there were any changes to the register of interests and any particular conflicts of interest in relation to the agenda for the meeting today.</p> <p>There were no changes to the register of interests (See Appendix A) and no conflicts in relation to items on the agenda today.</p>	
2.	Minutes and matters arising	<p>There were some corrections noted to the minutes.</p> <p>The GC discussed how the lack of evidence and research should be best dealt with and NS clarified that recommendations could only be made if there is an evidence-base. This would also depend on how strong or weak the evidence is. The Considerations section in the guideline will also explain how recommendations and decisions were made.</p> <p>The NCCSC agreed to circulate all draft recommendations to date with papers for the next meeting.</p>	<p>Action 1: PT to make corrections to the minutes of the last meeting.</p> <p>Action 2: NCCSC to circulate all draft recommendations with papers for next meeting.</p>
3.	Review recommendations drafted at the last meeting	<p>The GC reviewed the recommendations that were drafted at the last meeting for Q15 on Response. HR amended the recommendations live on the screen and PT noted discussion points.</p>	
4.	Report from Children & Young People External Reference Group	<p>JS from Against Violence and Abuse (AVA) presented the report from the first Children and Young People External Reference Group (ERG) meeting.</p>	
5.	Review of the evidence: Q16. Response to child sexual abuse	<p>HR and TB gave an overview of the evidence for review question 16: <i>What is the impact of social and psychological interventions responding to child sexual abuse? (Prevention of recurrence, prevention of impairment).</i></p>	
6.	Question 16 - Writing recommendations (group work)	<p>The GC formed two groups with a mixture of practitioner and service user/carer members in each. Each group was facilitated and scribed by the NCCSC.</p> <p>Each group wrote recommendations based on the evidence statements and with their own collective knowledge and expertise.</p>	

7.	Recommendations plenary for Q16	The recommendations were presented on the screen and each was discussed and agreed in turn. Some amends were made following discussion and these amends were incorporated.	
9.	AOB	None.	

**Child abuse and neglect
Guideline Committee meeting 7 & 8**

3rd December 2015 – Day 2

SCIE Offices, Meeting Room 1, Kinnaird House, 1 Pall Mall East, London SW1Y 5BP

Guideline Committee Minutes

Guideline Committee Members	
Name	Role
Annie Soffe (AS)	Service user/carer
Corinne May-Chahal (CM-C)	GC Chair
Danya Glaser (DGI)	Researcher
Gillian Finch (GF)	Service user/carer
June Leat (JL)	Service user/carer
Katherine McKay (KM)	Paediatrician
Linda Jenkins (LJ)	Named Nurse Safeguarding Children
Mark Anslow (MA)	Service manager
Matthew Turner (MTu)	Social worker
Maureen Giles (MG)	Practitioner

Other invitees		
Name	Role	Organisation
Beth Anderson (BA)	Senior Lead	NCCSC (SCIE)
Palida Teelucknavan (PT)	Project Manager	NCCSC (SCIE)
Hannah Roscoe (HR)	Lead Systematic Reviewer	NCCSC (SCIE)
Ted Barker (TB)	Research Assistant	NCCSC (SCIE)
Marija Trachtenberg (MTr)	Economist	NCCSC (PSSRU)
Nick Staples (NS)	Project Manager	NICE
Jenny Myers (JMy)	Implementation Lead	NCCSC (RIP/RIPFA)
Julia Morris (JMo)	Observer	College of Policing

Nerys Thomas (NT)	Observer	College Policing
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Apologies	
Name	Organisation
Debbie Eaton (DE)	GC member (Service manager)
Jade Blake (JB)	GC member (Service user/carer)
John Devaney (JD)	GC member (Social worker)
Leila Stroud (LS)	GC member (Head of safeguarding)
Stephen Briggs (SB)	GC member (Researcher)
Vimal Tiwari (VT)	GC member (General Practitioner)
David Gough (DGo)	NCCSC (EPPI)

No	Agenda Item	Minutes	Action/Owner
1.	Welcome, introductions and potential conflicts of interest	CM-C welcomed all attendees to the second day of the GC meeting. There were no new declarations of interests since the last meeting.	
2.	Dissemination & Implementation	<p>JMy presented a brief recap from the last session. The GC identified further things to consider around implementation and also what the GC can do to better engage with implementation issues.</p> <p>This information will also be updated in the dissemination and implementation issues log.</p> <p>Early engagement with the sector was identified as an urgent action. It was agreed that the NCCSC will produce a one page communication briefing for the sector and a template presentation slide set that GC members can use when presenting for conferences.</p>	<p>Action 1: JMy to update D&I log.</p> <p>Action 2: NCCSC to include D&I as a standing agenda item for each meeting.</p> <p>Action 3: NCCSC to produce a one page communication briefing for the sector.</p> <p>Action 4: NCCSC to produce a template presentation slide set for members who attend and present at conferences.</p>

3.	Review of the evidence: Q3. Recognition indicators	<p>HR gave an overview of the evidence for review question 3: <i>What emotional, behavioural and social (non-clinical) indicators relating to children and young people should alert practitioners to the possibility of abuse and neglect?</i></p> <p>HR also informed the GC that there were significant overlaps with the NICE guideline CG89: When to suspect child maltreatment and that there might be evidence that might be relevant to this guideline. HR presented the relevant sections and recommendations of CG89 for the GC to consider. This will then be revisited in more detail at the next GC meeting.</p>	
4.	Question 3 - Writing recommendations (group work)	<p>The GC formed two groups with a mixture of practitioner and service user/carer members in each. Each group was facilitated and scribed by the NCCSC.</p> <p>Each group wrote recommendations based on the evidence statements and with their own collective knowledge and expertise.</p>	
5.	Recommendations plenary for Q3	<p>The recommendations were presented on the screen and each was discussed and agreed in turn. Some amends were made following discussion and these amends were incorporated.</p>	
6.	Decisions for CG89	<p>The GC discussed which sections of CG89 could be considered for this guideline and it was agreed that this would be looked at in more detail at the next meeting.</p>	
7.	Gaps in evidence	<p>The GC identified some gaps in the evidence and agreed to revisit these after further evidence is sought for upcoming review questions. The NCCSC will also look at the NICE guideline on Conduct Disorders to see if there are any other relevant evidence.</p>	Action 5: Cross-refer to NICE guideline on Conduct Disorders.
8.	AOB	None.	