

4.0.3 DOC Cmte minutes

Cataract Guideline Committee – development

Date: 02/09/2015

Location: Red Rooms 1, City Tower, Manchester

Minutes: Final

NICE National Institute for
Health and Care Excellence

Committee members present:	
Mike Burdon (Chair)	Present for all
Arthur Brill (AB)	Present for all
Keith Allman (KA)	Present for all
Paul Rosen (PR)	Present for item 2
Nick Wilson-Holt (NWH)	Present for all
Gillian Rudduck (GRud)	Present for all
Geoff Roberson (GRob)	Present for all
Yvonne Needham (YN)	Present for all
Janet Marsden (JM)	Present for all
Kamal Bishai (KB)	Present for all
Jennifer Yip (JY)	Present for all
Michael Glowala (MG)	Present for all

In attendance:		
Erin Whittingham	NICE – Public Involvement Advisor	Present for part of item 2 to the end of 3
Wes Hubbard (WH)	NICE – Information Specialist	Present for all
Sharlene Ting (ST)	ICG – Technical Analyst	Present for all
Maggie Derry (MD)	ICG – Project Manager	Present for all
Gabriel Rogers (GR)	ICG – Technical Advisor (HE)	Present for all
Gareth Franklin	NICE – Medicines Prescribing Centre	Present for items 1 to the end of 4

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Apologies:	
Emily Lam	Lay committee member
Sarah Stephenson	NICE – Guideline Commissioning Manager
Holly Irwin	ICG – Project Manager
Chris Gibbons	ICG – Health Economist

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the second meeting on Cataracts. He noted the apologies received, as detailed above. It was confirmed that Kate Kotschy has since stepped down from her role due to new commitments. However, a replacement lay member, Emily Lam, has been recruited and will be attending the next meeting.

The Chair highlighted the importance of declaring conflicts of interest. He asked each attendee to briefly introduce themselves and declare any new conflicts. No conflicts were declared with the following exceptions:

Attendee	Declaration	Action
Jennifer Yip	Starting a new role at Bupa, but none of the work is related to Cataracts	None required
Keith Allman	Holds an unpaid supervisory role as Anaesthetic Director of the Medical Eye Clinic in Exeter	Declare and participate

The minutes of the last meeting were confirmed as an accurate record.

The Chair outlined the objectives of the meeting, which included:

- Agreeing all review questions and allocating committee members to outstanding questions
- Health economics prioritisation

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<ul style="list-style-type: none">• Agreeing review protocols
2. Finalising review questions and allocations
ST talked the committee through all the remaining review questions, highlighting comments received. The group reviewed each question in turn, considering the comments. Questions were refined as required. ST will update the list of questions, finalise the allocation of committee members and re-circulate to the committee for information.
3. Health economics prioritisation
GR gave a presentation to the group on health economic modelling. He gave a brief background on how topics are prioritised for modelling, before going on to outline how modelling is completed and why it is important. It was noted that modelling is particularly resource intensive and it is likely only 1 model can be built per guideline. When deciding what to model it is important the committee decides where it would be most valuable. GR highlighted key considerations for making that decision. Review questions had been grouped into 'topics' and the group had an initial discussion about which topics could be prioritised. GR informed the committee that NICE holds regular workshops to learn more about health economics. He shared the dates of upcoming workshops and encouraged committee members to attend.
4. Review protocols
ST took the committee through the review protocols for the following questions: Review question 10: What is the optimal type and administration of anaesthesia for cataract surgery? Review question 15: What is the optimal strategy to facilitate simultaneous distance and near vision following cataract surgery? The committee agreed the review protocols to guide literature searching and appraisal of evidence.
5. Next steps
MD briefly summarised the next steps, including:

Comment [ST1]: Review question numbering and wording have changed in line with updated list of final review questions (38 instead of 34) agreed on 23rd November 2015:

- RQ14: What is the optimal type and administration of anaesthesia for cataract surgery?
- RQ21: What is the optimal strategy to facilitate simultaneous distance and near vision following cataract surgery?

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- Key areas of work the internal team will complete before the next meeting
- Input needed from the committee
- Date and venue for the next meeting and agenda items for discussion

She also re-iterated the importance of declaring any new conflicts of interest and advised getting in contact if there is any doubt about what constitutes a conflict.

The Chair thanked the committee and others present for their contribution to the meeting.

6. Any other business

None

Date of next meeting: Monday 12th October, 10.00am-5.00pm

Location of next meeting: NICE offices, Manchester