

**Date and Time:** *Tuesday 26 July 2016, 10:00-16:00*

**Glaucoma (GC) Meeting 1**

**Place:** *Boardroom, National Guideline Centre, 180 Great Portland Street, London W1W 5QZ*

**Minutes:** Final

<b>Present:</b>	John Sparrow (JS)	Committee Chair, Consultant Ophthalmologist, Bristol Eye Hospital Honorary Professor of Ophthalmic Health Services Research and Applied Epidemiology, University of Bristol
	Augusto Azuara-Blanco (AAB)	Consultant Ophthalmologist, BHSCT Centre for Public Health Professor of Ophthalmology, Queen's University Belfast
	Clare Faulkner (CF)	Directorate Lead Pharmacist Specialist Surgery and Trauma, Oxford University Hospitals NHS Foundation Trust
	Kamal Bishai (KB)	General Practitioner with Specialist Interest in Ophthalmology, West Essex CCG
	Anomika Bedi (AB)	Lay member
	Helen Doe (HD)	Lay member
	Paul Foster (PF)	Professor of Ophthalmic Epidemiology & Glaucoma Studies, UCL Institute of Ophthalmology, University College London Moorfields Eye Hospital NHS Foundation Trust (honorary consultant)
	Natalie Wood (NW)	Project Manager, NGC
	Emma Pottinger (EP)	Research Fellow, NGC
	Hannah Trippier (HT)	Senior Research Fellow, NGC
	Elisabetta Fenu (EF)	Health Economist, NGC
	Jennifer Hill (JH)	Guideline Lead, NGC
	Jill Cobb (JC)	Information Scientist
	Emma Chambers (EC)	Public Involvement Advisor, NICE

**Apologies:**

Kate Ashmore (KA)	Documents Editor/Process Assistant, NGC
Ben Doak (BD)	Guideline Commissioning Manager, NGC
Cecilia Fenerty (CFen)	Consultant Ophthalmologist, Manchester Royal Eye Hospital
Jane Bell (JB)	Community Optometrist, Community Ophthalmologist Clinic, Dorset
David Parkins (DP)	Community Optometrist, Kent Assistant Director of Quality for NHS Bexley CCG

**Notes**

1. The Chair welcomed the group to the first meeting of this GC. Apologies were received from KA, BD, CFen, JB and DP.
2. JH gave a presentation on the NICE declarations of interest policy.
3. The Chair reviewed and requested updates to declarations of interest register. The Chair declared that in relation to previous declarations recorded in the DOI register for this meeting, no action applies.
4. JH gave a presentation on the NGC and working practices.
5. EC gave a presentation on patient and carer involvement in guideline development.
6. JC gave a presentation on the role of the Information Scientist.
7. EP and HT gave a presentation on the role of the research fellows and network meta-analysis (NMA).
8. EF gave a presentation on health economics.
9. HT gave a presentation on the NICE surveillance review.
10. JS gave a presentation on the scope of the update.
11. HT led a discussion on the protocols for treatment.
12. HT led a discussion on the protocols for prognostic risk tools.
13. AOB: the group discussed next steps and agreed action points.

**Date of next meeting:** GC2, 21 September 2016, 1000–1600, NGC Boardroom, 180 Great Portland Street, London W1W 5QZ.