

4.0.03 DOC Cmte minutes

Pancreatic Cancer Committee meeting

Date: 25/05/2016

Location: RCOG, London

Minutes: **Confirmed**

NICE National Institute for
Health and Care Excellence

Committee members present:		
Professor John Primrose (JP)		(Present for notes 1 – 7)
Professor John Neoptolemos (JN)		(Present for notes 1 – 7)
Mark Callaway (MCal)		(Present for notes 1 – 7)
Dr Margred Capel (MCal)		(Present for notes 1 – 7)
Mr Richard Charnley (RC)		(Present for notes 1 – 7)
Dr Pippa Corrie (PC)		(Present for notes 1 – 7)
Dawn Elliot (DE)		(Present for notes 1 – 7)
Professor Fiona Campbell (FC)		(Present for notes 1 – 7)
Anna Jewell (AJ)		(Present for notes 1 – 7)
Laura McGeeney (LM)		(Present for notes 1 – 7)
Dr Somnath Mukherjee (SM)		(Present for notes 1 – 7)
Dr Kofi Oppong (KO)		(Present for notes 1 – 7)
Mr Derek O'Reilly (DOR)		(Present for notes 1 – 7)
Philip Whelan (PW)		(Present for notes 1 – 7)
Suzanne Joharchi (SJ)		(Present for notes 1 – 7)

In attendance:		
Angela Bennett (AB)	Guideline Lead	(Present for notes 1 – 7)
Susan O'Connell (SOC)	Research Fellow	(Present for notes 1 – 7)
Alexandra Hellyer (AH)	Project Manager	(Present for notes 1 – 7)
Ferruccio Pelone (FP)	Research Assistant	(Present for notes 1 – 7)
Elise Hasler (EH)	Information Scientist	(Present for notes 1 – 7)
James Hawkins (JH)	Health Economist	(Present for notes 1 – 7)
Adam Storrow (AS)	Costing and commissioning, NICE	(Present for notes 1 – 7)
Sarah Palombella (SP)	Editor	(Present for notes 1 – 7)
Katie Perryman Ford (KPF)	Guideline Commissioning	(Present for notes 1 – 7)

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Observers:

Yelan Guo	(Present for notes 1 – 7)
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Apologies:

Lesley Goodburn (LG)	Committee member
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1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the 3rd meeting on Pancreatic Cancer. No members of the public asked to observe the meeting.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included: discussing review protocols, deciding health economic priorities,

Introductions

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was signing off the review protocols for questions in the pancreatic cancer guideline

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Dr Kofi Oppong	Consultant Gastroenterologist, Newcastle upon Tyne University Hospitals NHS Trust	Attended a meeting on digital cholangioscopy (a technique to enable imaging within the bile duct during ERPC) in April 2016. Travel	Personal financial specific	No action needed as expenses within reasonable amounts

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		reimbursed by Boston Scientific (no honorarium received). [declared on 3.5.16]		
Dr Somnath Mukherjee	Senior Clinical Researcher & Consultant Clinical Oncologist, CRUK/MRC Oxford Institute for Radiation Oncology, University of Oxford & Churchill Hospital	Received an honorarium from UK Oncology Forum for presenting an update on clinical trials in oesophago-gastric chemoradiotherapy and the results of the neoscope trial at the 2016 UK Oncology Forum meeting in June 2016 [declared on 12.5.16]	Personal financial non-specific	No action needed
<p>The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.</p>				
<p>3. Minutes of last meeting</p>				
<p>The Chair confirmed that all matters arising had been completed or were in hand.</p>				
<p>4. Presentations</p>				
<p>The Chair introduced James Hawkins, Health Economist, who gave a presentation on Agreeing the health economic priorities for investigation by the guideline.</p> <p>The Committee then discussed the issues presented in relation to this guideline. The Chair thanked James Hawkins for their presentation.</p> <p>The Chair introduced Susan O'Connell, Research Fellow, who gave a presentation on Introduction to GRADE.</p> <p>The Committee then discussed the issues presented in relation to this guideline. The Chair thanked Susan O'Connell for their presentation.</p>				

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The Chair introduced Sarah Palombella, Editor, who gave a presentation on the Role of the lead Editor for the guideline.

The Committee then discussed the issues presented in relation to this guideline. The Chair thanked Sarah Palombella for their presentation.

5. Questions and discussion

The Committee discussed the review protocols for the guideline and were given the opportunity to ask questions and make amendments.

6. Group work (optional)

N/A

7. Other issues

The Committee considered the following equalities issues:

- N/A

The Committee considered the following implementation issues:

- N/A

The following conflicts of interest were declared:

- N/A

Any other business

- NGA were asked to follow up on travel expenses for the Committee
- Chair asked if Committee were happy to move the meeting on 7th February to 8th February

Date of next meeting: 18/07/2016

Location of next meeting: RCOG, London