

4.0.03 DOC Cmte minutes

Heavy Menstrual Bleeding (update) Committee meeting

Date: 3rd October 2016

Location: RCOG

Minutes: Final

Committee members present:		
Mohamed Mehaseb (Chair) (MM)		(Present for notes 1 – 7)
Belinda Champion (BC)		(Present for notes 1 – 7)
Christine Corrin (CC)		(Present for notes 1 – 7)
Jonathan Lord (JL)		(Present for notes 1 – 7)
Nathasha Waters (NW)		(Present for notes 1 – 7)

In attendance:		
Simran Chawla	NICE Public Involvement Advisor	(Present for notes 1 – 7)
Clifford Middleton (pm only)	NICE Guideline Commissioning Manager	(Present for notes 1 – 7)
Amy Burt	NGA Assistant Systematic Reviewer	(Present for notes 1 – 7)
Anne Carty	NGA Project Manager	(Present for notes 1 – 7)
Melanie Davies	NGA Clinical Advisor	(Present for notes 1 – 7)
Paul Jacklin	NGA Senior Health Economist and Interim Guideline Lead	(Present for notes 1 – 7)
Maija Kallioinen	NGA Systematic Reviewer	(Present for notes 1 – 7)
Hugo Pedder	NGA Statistician	(Present for notes 1 – 7)
Sarah Stockton	NGA Senior Information Scientist	(Present for notes 1 – 7)

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1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the 1st meeting on Heavy Menstrual Bleeding. The Committee members and attendees introduced themselves.

The Chair informed the Committee that no apologies had been received.

The Chair outlined the objectives of the meeting, which included:

- Introduction to NICE processes
- Finalising the draft protocols for the diagnosis of the causes of heavy menstrual bleeding and adenomyosis.
- Introduction to the network-meta analysis

Introductions

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Heavy Menstrual Bleeding

The Chair asked everyone to verbally declare any interests

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Belinda Champion	Gynaecology Nurse Manager Lewisham and Greenwich NHS Trust	Steering committee member for the RCN Women's Health Forum	Personal non-financial, non-specific	Declare and participate
Christine Corrin	Practitioner with a Special Interest in Gynaecology Leeds Community Healthcare Trust and Hospital Practitioner United Leeds Teaching Hospitals NHS	Honorary Senior Lecturer, University of Bradford. Board Member,	Personal non-financial, non-specific	Declare and participate

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	Trust			
Christine Corrin	Practitioner with a Special Interest in Gynaecology Leeds Community Healthcare Trust and Hospital Practitioner United Leeds Teaching Hospitals NHS Trust	Primary Care Women's Health Forum, Community Interest Company.	Personal non-financial, non-specific	Declare and participate
Natasha Waters	Consultant gynaecologist, Western Sussex Hospital NHS Trust	National Lead for Hysteroscopy (as part of British Society of Gynaecological Endoscopy) Council Member of British Society of Gynaecological endoscopy Governance and Research	Personal non-financial, non-specific	Declare and participate
Natasha Waters	Consultant gynaecologist, Western Sussex Hospital NHS Trust	Principal investigator on The HEALTH Study: Hysterectomy or Endometrial Ablation Trial for Heavy Menstrual Bleeding (HMB)	Personal non-financial, non-specific	Declare and participate
Natasha Waters	Consultant gynaecologist, Western Sussex Hospital NHS Trust	Member of the National Reproductive Health Research	Personal non-financial, non-specific	Declare and participate

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		Network Clinical Studies Group in Menstrual Disorders, Endometriosis and Gynaecological Endoscopy (CSG-MD)		
Natasha Waters	Consultant gynaecologist, Western Sussex Hospital NHS Trust	Faculty member for Operative Hysteroscopy Course at the Royal College of Obstetrics and Gynaecology Faculty	Personal non-financial specific	Declare and participate
Natasha Waters	Consultant gynaecologist, Western Sussex Hospital NHS Trust	Member for Olympus Surgical energy for allied health professionals course	Personal non-financial, non-specific	Declare and participate
Natasha Waters	Consultant gynaecologist, Western Sussex Hospital NHS Trust	Faculty member for Business Engineering and Surgical Technologies Course at the Inritute of Hybrid Surgery in Strasbourg, France	Personal non-financial, non-specific	Declare and participate
		Lead for National Laparoscopic Hysterectomy Project Company director Womens Health Solutions	Personal non-financial specific	Declare and participate

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		Limited		
The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.				
3. Minutes of last meeting				
This was the first meeting so there were no minutes				
4. Presentations				
<p>The Chair introduced PJ who gave presentations on the NICE conflicts of interests policy and health economics. After the presentation PJ took questions from the group.</p> <p>The Chair introduced SS who gave a presentation on role of the information scientist in guideline development. After the presentation SS took questions from the group.</p> <p>The Chair introduced MK who gave a presentation on role of the reviewer in guideline development. After the presentation MK took questions from the group.</p> <p>The Chair introduced GV who gave a presentation on role of the review protocols. After the presentation GV took questions from the group.</p> <p>The Chair introduced CC who gave a presentation on role of the NICE. After the presentation CC took questions from the group.</p> <p>The Chair introduced SC who gave presentations on Patient and carer involvement in guideline development. After the presentation SC took questions from the group.</p> <p>The Chair introduced HP who gave a presentations on the network meta-analysis. After the presentation HP took questions from the group</p> <p>The Committee thanked PJ, SS, MK, GC, CC, SC, PJ and HP for their presentations and contribution to the development of the guideline.</p>				
5. Questions and discussion				
The Committee discussed draft review protocols the diagnosis of the causes of heavy menstrual bleeding.				
6 Any other business				
There was no other business. The chair thanked the committee and closed the				

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meeting.

Date of next meeting: 14th and 15th November

Location of next meeting: RCOG, London