

Acute Medical Emergencies Guideline Committee meeting

Date: 07/12/16

Location: Boardroom, National Guideline Centre

Minutes: Final

Committee members present:		
Julian Bion (JB) Chair		(Present for notes 1 – 8)
Philip Dyer (PD) Deputy Chair		(Present for notes 1 – 8)
Christopher Dykes (CD)		(Present for notes 1 – 8)
Amanda Farrer (AF)		(Present for notes 1 – 8)
Jeremy Henning (JH)		(Present for notes 1 – 8)
Jason Kendall (JK)		(Present for notes 1 – 8)
Mike Jones (MJ)		(Present for notes 1 – 8)
Daniel Lasserson (DS)		(Present for notes 1 – 8)
Sue Palmer (SP)		(Present for notes 1 – 8)
Debra Quantrill (DQ)		(Present for notes 1 – 8)
Mihir Varia (MV)		(Present for notes 1 – 8)

In attendance:		
Jennifer Hill (JH)	Guideline lead, NGC	(Present for notes 1 – 8)
Clare Jones (CJ)	Senior Research Fellow, NGC	(Present for notes 1 – 8)
Maria Cruickshank (MC)	Research Fellow, NGC	(Present for notes 1 – 8)
Sedina Lewis (SL)	Research Fellow, NGC	(Present for notes 1 – 8)
Alex Haines (AH)	Senior Health Economist, NGC	(Present for notes 1 – 8)
Dave Wonderling (DW)	Head of Health Economics, NGC	(Present for notes 1 – 8)
Amy Kelsey (AK)	Senior Project Manager, NGC	(Present for notes 1 – 8)
Peter Rouse (PR)	Health Economist, NGC	(Present for notes 1 – 8)
Jane Lynn (JL)	Business Analyst, NICE	(Present for notes 1 – 8)
Judy McBride (JM)	Senior Editor, NICE	(Present for notes 1 – 8)

Apologies:

Nerys Conway (NC)	Trainee in Acute Internal Medicine, Bristol Royal Infirmary, Bristol
Cathy Finnis (CF)	Patient Member, Kent
Michael Gill (MG)	Medical Director, Health 1000: The Wellness Practice, King George Hospital, Ilford
Sara Morgan (SM)	Emergency Department Matron and acting Head of Nursing, St. George's Hospital, Tooting, London
Kate Straughton (KS)	Physician Associate – Acute Medicine, Royal Shrewsbury Hospital, Shrewsbury & Telford Hospitals NHS Trust
Timothy Edwards (TE)	Consultant paramedic, London Ambulance Service NHS Trust, and Emeritus Flight Paramedic, London Air Ambulance Royal London Hospital
Marcus Hughes (MH)	Consultant Psychiatrist, Department of Liaison Psychiatry, St. George's Hospital, London
Opinder Sahota (OS)	Honorary Professor in Orthogeriatric Medicine, University of Nottingham, and Consultant Physician, Health Care of Older People, QMC, Nottingham
Richard Day (RD)	Secondary Care Doctor, Southampton City Clinical Commissioning Group
Clifford Middleton (CM)	Guideline Commissioning Manager

1. Welcome and objectives for the meeting

JB welcomed the Committee members and attendees to the twenty fourth meeting of the Acute Medical Emergencies Guideline Committee.

No members of the public asked to observe the meeting.

JB informed the Committee that apologies had been received. These are noted above.

JB outlined the objectives of the meeting.

2. Confirmation of matter under discussion, and declarations of interest

The Chair reviewed and requested updates to the declarations of interest register.

The Chair declared that in relation to the previous declarations recorded in the DOI register, for this meeting, the following should apply:

'The DOI register was made available to the GC Chair. The Chair reviewed the DOI register and deemed that none of the original DOIs were in conflict with the agenda topics and clinical questions under discussion at the meeting. No action was

required’.

3. Minutes from GC22 and GC213

The minutes from GC22 and GC23 were agreed with minor revisions.

4. Excel models HE update

AH updated the GC on the progress of the excel health economic models. The GC discussed the updates and results.

5. Health Economic simulation model update

PR updated the GC on the progress of the HE model. The GC discussed.

6. Subgroup updates

CJ presented the updates from subgroups A and C. The GC discussed and agreed.

7. Recommendations

PD chaired this session on editing draft recommendations.

8. Any other business

None

Date of next meeting: 08/12/2016

Location of next meeting: NGC Boardroom

- **Principle** – record the Committee meeting attendance, running, discussions
- **Links to include** – none
- **Attachments to include** – none
- **Info to include** – guideline title; meeting date/location; status of minutes (draft/confirmed); attendees; observers; apologies; agenda items and related discussions; declarations of interest; date of next meeting

Acute Medical Emergencies Guideline Committee meeting

Date: 08/12/16

Location: Boardroom, National Guideline Centre

Minutes: Draft

Committee members present:	
Julian Bion (JB) Chair	(Present for notes 1 – 4)
Nerys Conway (NC)	(Present for notes 1 – 4)
Amanda Farrer (AF)	(Present for notes 1 – 4)
Michael Gill (MG)	(Present for notes 1 – 4)
Jeremy Henning (JHE)	(Present for notes 1 – 4)
Daniel Lasserson (DL)	(Present for notes 1 – 4)
Debra Quantrill (DQ)	(Present for notes 1 – 4)
Mihir Varia (MV)	(Present for notes 1 – 4)
Richard Day (RD)	(Present for notes 1 – 4)
Timothy Edwards (TE)	(Present for notes 1 – 4)
Sue Palmer (SP)	(Present for notes 1 – 4)
Mike Jones (MJ)	(Present for notes 1 – 4)

In attendance:		
Jennifer Hill (JH)	Guideline lead, NGC	(Present for notes 1 – 4)
Clare Jones (CJ)	Senior Research Fellow, NGC	(Present for notes 1 – 4)
Dave Wonderling (DW)	Head of Health Economics, NGC	(Present for notes 1 – 4)
Sharanghini Rajesh (SR)	Research Fellow, NGC	(Present for notes 1 – 4)
Sedina Lewis (SL)	Research Fellow, NGC	(Present for notes 1 – 4)

Amy Kelsey (AK)	Senior Project Manager, NGC	(Present for notes 1 – 4)
Clifford Middleton (CM)	Guideline Commissioning Manager, NICE	(Present for notes 1 – 4)
Judy McBride (JM)	Senior Editor, NICE	(Present for notes 1 – 4)

Apologies:

Christopher Dykes (CD)	Committee member
Cathy Finnis (CF)	Lay member
Jason Kendall (JK)	Committee member
Sara Morgan (SM)	Committee member
Opinder Sahota (OS)	Committee member
Marcus Hughes (MH)	Committee member
Sara Morgan (SM)	Committee member
Kate Straughton (KS)	Committee member
Philip Dyer (PD)	Committee member

1. Welcome and objectives for the meeting

JB welcomed the Committee members and attendees to the twenty third meeting of the Acute Medical Emergencies Guideline Committee.

No members of the public asked to observe the meeting.

JB informed the Committee that apologies had been received. These are noted above.

JB outlined the objectives of the meeting.

2. Confirmation of matter under discussion, and declarations of interest

The Chair reviewed and requested updates to the declarations of interest register.

The Chair declared that in relation to the previous declarations recorded in the DOI register, for this meeting, the following should apply:

‘The DOI register was made available to the GC Chair. The Chair reviewed the DOI register and deemed that none of the original DOIs were in conflict with the agenda topics and clinical questions under discussion at the meeting. No action was required’.

The Chair then requested updates to the existing declarations of interests from GC members. No declaration was received, so no action was required.

3. Recommendations

The GC reviewed and discussed the draft recommendations and prioritised the draft research recommendations.

4. Any other business

None