

#### 4.0.3 DOC Cmte minutes

### Dementia (update) Guideline Committee – development

**Date:** 28/03/2017

**Location:** NICE offices, Manchester

**Minutes:** Final



<b>Committee members present:</b>		
Tracey Wright (TW) (Chair)		Present for all
Sally English (SE)		Present for all
Maggie Murdoch (MM)		Present for all
Ben Williams (BW)		Present for all

<b>In attendance:</b>		
Sohaib Ashraf (SA)	NICE – Health Economist	Present for all
Elizabeth Barrett (EB)	NICE – Information Specialist	Present for all
Rupert Franklin (RF)	NICE – Commissioning Manager	Present until item 5
Toby Mercer (TM)	Guideline Updates Team – Technical Analyst	Present for all
Vonda Murray (VM)	Guideline Updates Team – Project Manager	Present for all
Joshua Pink (JP)	Guideline Updates Team – Technical Advisor	Present for all
Sue Spiers (SS)	Guideline Updates Team – Associate Director	Present for all

<b>Observer:</b>		
Justine Karpusheff	NICE – Commissioning Manager	Present from item 5

<b>Apologies:</b>	
Belinda Black (BB)	Subgroup member
Hannah Luff (HL)	Subgroup member
Ruth O’Dea (RO)	Subgroup member
Pauline Shaw (PS)	Subgroup member
Mike Mellors (MiM)	NICE – Social Care Advisor

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#### 1. Welcome, apologies, minutes and declarations of interest

The Chair welcomed the Subgroup members and attendees to the fourth meeting of the dementia guideline Social Care Subgroup.

Apologies for the meeting were received as detailed above.

The Chair outlined the proposed objectives of the meeting, as noted on the agenda and asked each attendee to declare any new conflicts.

The minutes from the sub group meeting Monday 13<sup>th</sup> February 2017. The minutes were agreed to be an accurate record.

No members declared any new interests and it was agreed that all members were eligible to attend the meeting and contribute to the discussions and drafting of any recommendations.

#### 2. Update on recommendations made by the main committee

JP provided an update on the discussions held by the main committee for review questions 10 and 34.

#### 3. Searches

EB gave a presentation on how the searches were conducted for RQ7, what are the most effective methods of supporting people living with dementia to reduce harm and stay independent?

#### 4. RQ7: What are the most effective methods of supporting people living with dementia to reduce harm and stay independent?

- **Presentation of clinical evidence**

TM presented the clinical evidence on what are the most effective methods of supporting people living with dementia to reduce harm and stay independent

#### 5. RQ7: What are the most effective methods of supporting people living with dementia to reduce harm and stay independent?

- **Agree evidence statements**

The committee agreed the evidence statements

#### 6. RQ7: What are the most effective methods of supporting people living with dementia to reduce harm and stay independent?

- **Recommendations**

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The committee discussed the evidence presented and recommendations were made.

#### **7. RQ16: What interventions/services are most effective for supporting the wellbeing of informal carers of people living with dementia?**

JP discussed the question with the committee

#### **8. Next steps**

The Chair thanked the committee for their time and contribution to the meeting. The venue, date and time of the next meeting was confirmed.

**Date of next meeting:** Tuesday 9th May 2017

**Location of next meeting:** NICE offices, Manchester