

**NICE PUBLIC HEALTH PROGRAMME GUIDANCE
Alcohol- use disorders (prevention)**

9th meeting of the Programme Development Group

Thursday 23rd July 2009

Level 1A, City Tower, Piccadilly Plaza, Manchester M1 4BD

Final Minutes

Attendees:	<p>PDG Members Jane Benanti (JB), John Dervan (JD), Jayne Gosnall (JG), Nick Heather (NH), Sauid Ishaq (SI), Eileen Kaner (EK), Anne Ludbrook (AL), Harshad Mistri (HM), Jim McCambridge (JMc), Trevor McCarthy (TM), Lynn Owens (LO), Chris Record (CR), Don Shenker (DS), Patrick Smythe (PS), Ian Treasure (IT) Peter Anderson (PA).</p> <p>NICE Andrew Hoy (AH), James Jagroo (JJ), Dylan Jones (DJ), Mike Kelly (MK) Antony Morgan (AM), Patricia Mountain (PM), Bhash Naidoo (BN), Linda Sheppard (LS).</p> <p>Contractors - SchARR Alan Brennan (AB), Rachel Jackson (RJ), Robin Purshouse (RP), Harry Sumnall (HS), Kerry Woodfall (KW)</p>	
Apologies:	<p>PDG Members</p> <p>Paul Edmondson-Jones (PE), Vivienne Evans (VE), Sauid Ishaq (SI), Jayne Gosnall (JG), Paul McArdle (PMc).</p>	
Authors	Patricia Mountain	
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Audience	PDG members, NICE team, the public (via web publication)	

Item		Action
1	<p>Welcome, Introductions and Aims of the Meeting</p> <p>The Chair welcomed everyone to the ninth meeting. PDG members, NICE staff, contractors and the co-optee introduced themselves to the group and apologies were received.</p> <p>The Chair outlined the objective of the day:</p> <ul style="list-style-type: none"> • Revise and agree the screening and brief intervention recommendations 	
2	<p>Minutes from the previous meeting, Declarations of Interest and matters arising</p> <p>The Chair asked the PDG Members for any accuracy amendments to the minutes of the previous meeting. These minutes were approved. All actions have been completed.</p> <p>Previously declared interests;</p> <p>*Paul Edmondson-Jones – potential personal non-pecuniary interest as a commissioner of services and member of National screening group on Alcohol</p> <p>Ian Treasure - potential personal non-pecuniary interest as a commissioner of services</p> <p>*Paul McArdle – potential personal pecuniary interest -pharmaceutical company paid for his attendance at an international meeting and personal non pecuniary interest - published a randomised trial of group work which may potentially be used in the prevention of alcohol abuse</p> <p>Jim McCambridge – potential personal non-pecuniary interest – conclusions drawn in research studies that are in this area of guidance</p> <p>Trevor McCarthy- potential personal non- pecuniary interest - Presentations at conferences; development of <i>Model of care for Alcohol Misuse</i>, Review of effectiveness of treatment for alcohol problems</p> <p>Lynne Owens – potential personal non – pecuniary as a chair of nursing counsel on alcohol</p> <p>Eileen Kaner – potential personal non – pecuniary as someone who has developed screening tools and brief intervention material and drawn conclusions in this area in published review.</p> <p>Jane Benati – potential non personal pecuniary as someone with a research interest.</p> <p>Trevor McCarthy – potential personal pecuniary interest – self employed as a consultant, both directly by alcohol charities and indirectly by alcohol commissioning bodies.</p> <p>Don Shenker – potential personal non pecuniary interest as Chief</p>	

	<p>Executive of Alcohol Concern, a professional organisation with a direct interest in matters under consideration.</p> <p>Anne Ludbrook – potential personal non - pecuniary interest – as some of her staff received research grants from public sector sources. Also, personal non-pecuniary interest – research into alcohol related topics. Anne Ludbrook – potential non personal pecuniary interest – as family members hold a small amount of shares in organisations that have retail alcohol sales; Tesco, Diageo and The Restaurant Group.</p> <p>Jim McCambridge – potential non personal pecuniary interest – as in receipt of a research grant from Alcohol Education and Research Council. Also, potential non personal pecuniary interest – Research fellowship evaluating brief interventions. Also, potential pecuniary interest, received an honorarium for supervising a PHD student in the field of brief interventions.</p> <p>Nick Heather - potential non personal pecuniary interest and personal pecuniary interest – as has received payment for consultancy work from bodies concerned with the reduction of alcohol-related harm in general and alcohol brief interventions in particular.</p> <p>Members were asked for any new declarations of interests:</p> <p>Patrick Smythe - potential personal pecuniary interest – in receipt of grant from Home Office for work on alcohol abuse. Mike Kelly - potential personal pecuniary interest – in receipt of grant from Medical Research Council. SchARR – potential non personal pecuniary interest as may do further research in this area.</p> <p>The Chair ruled that none of these interests prevented anyone present from taking full part in the meeting.</p>	
3	<p>Changes to the evidence base following consultation</p> <p>Rachel Jackson from SchARR gave an update to the PDG to outline the changes to the evidence base following evidence consultation. The PDG discussed content, NICE process and accountability. Rachel also explained the inclusion criteria with regard to additional studies.</p>	
4	<p>Presentation and Discussion on Macro level modelling</p> <p>Robin Purshouse gave a brief presentation on the macro level economic model. The PDG discussed the findings. Among issues raised, there was discussion about impact of alcohol on low income groups. AL suggested a paper that may be helpful and will send that to the NICE team.</p>	<p>PDG</p>
5	<p>Revision of re-drafted recommendations and considerations in plenary</p> <p>Dylan Jones from NICE explained to the PDG that they should work through the re-drafted recommendations and considerations making further revisions. These were placed on a screen so that the PDG could view them.</p> <p>Mike provided the PDG with a guide on how policy recommendations</p>	

	should be worded. The final format of this wording would be decided outside of the meeting by the NICE team in conjunction with the editors.	
8	<p>Next Steps</p> <p>Due to a request from the PDG this item was brought forward in the agenda. Antony Morgan gave an update to the PDG on the next steps for this project.</p> <ul style="list-style-type: none"> • Draft guidance consultation period – 21st September to 19th October • Liverpool John Moore’s University carries out fieldwork testing – September / October • PDG 10 and 11 to review stakeholder comments and fieldwork findings – 11th and 12th November <p>The publication date was also discussed.</p>	
6,7	<p>Revision of re-drafted recommendations and considerations in plenary</p> <p>The PDG continued to work their way through the re-drafted recommendations and considerations. There was discussion around the national costs of alcohol-related problems. DS to send to NICE a paper that may be useful in this area.</p> <p>Tasks were given to NICE, SchARR and PDG members.</p> <ul style="list-style-type: none"> • NICE team to further develop the guidance document • DS & IT to draft separate consideration re commissioning • NH to draft wording for consideration 3.7 (referred to people who are unaware and ambivalent about their drinking etc) and send through. • IT to work into document issues about World Class Commissioning • NICE and AL & PA to rework the policy level recommendations. • CR to write consideration re impact of personal imports and organised crime • DS & PS to write consideration regarding licensing 	PDG, SchARR, NICE.
9	<p>Any other business</p> <p>None</p>	
	The Chair thanked all attendees and closed the meeting at 4pm.	

DATE OF NEXT MEETING: Thursday 12th November, Manchester
MEETING PAPERS TO BE MAILED: Friday 30th October 2009