

Public Health Advisory Committee B – Meetings 6 & 7

Oral Health Improvement

22nd & 23rd January 2014

Red Rooms, City Tower, Piccadilly Plaza,
Manchester M1 4BT

Final Minutes

Attendees:	<p><i>PHAC Members</i> Alan Maryon-Davis (Chair), Jo Cooke ,Brendan Collins, Jakki Cowley, Sabrina Fuller, Rachel Johns(from 10.10am PHAC 6, (absent from the room 10.30- 11.30 PHAC 7), Rebecca Harris, Elizabeth Kay, Martin Landers , Mandy Murdoch, Peter Sims, Richard Watt.</p> <p><i>Co-optees</i> Ben Atkins, Mat Taylor (PHAC 7 only)</p> <p><i>Experts</i> Graham Ball (PHAC 6 pm only), Carol Hill, Carol Cox (PHAC 6 am only),</p> <p><i>NICE Team</i> Simon Ellis, Linda Sheppard , Lesley Owen (PHAC 7 only from 10.35),Charlotte Haynes, Claire MacLeod, Patricia Mountain, Clare Wohlgemuth (PHAC 6 pm only, and PHAC 7)</p> <p><i>Review Teams</i> Cardiff University School of Dentistry - Ivor Chestnutt York Health Economics Consortium: Lindsay Claxton ,Matthew Taylor (PHAC 7 only)</p> <p><i>Observers</i> Rachel Isba (NICE), Sarah Richards (NICE), Tony Smith (NICE)</p>
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Author	PM
File Ref	PHAC B Draft minutes of PHAC 6 & 7 meeting
Version	Final
Audience	PHAC members, NICE team, members of the public

Item		Action
<p>1. Welcome and objectives for the meeting</p>	<p>The Chair, Alan Maryon-Davis, welcomed the members of the Public Health Advisory Committee (PHAC B) to the first day of a two day meeting (PHACs 6 and 7) on Oral Health Improvement. The aim of the two days was to agree the draft guidance, to be released for consultation on 1st April 2014.</p> <p>The members of the public were also welcomed to the meeting. The members of the public had been briefed already, both verbally and in writing by the NICE team, and the Chair reminded them of the protocol for members of the public, i.e. their role is to observe and they may not speak or ask questions. Also, no filming or recording of the meeting is permitted.</p> <p>The Chair reminded all present that the PHAC is independent and advisory, and that its decisions and recommendations to NICE do not represent final NICE guidance; and they may be changed as a result of public consultation.</p> <p>The Chair outlined the objectives of the two day meeting which included:</p> <ul style="list-style-type: none"> • To hear from Carole Hill about working with vulnerable adults and older people in Tameside and Glossop • To hear from Graham Ball about the implementation of the Childsmile programme in Scotland • To agree the draft recommendations, considerations and key research recommendations • To consider the findings of the health economic analyses. <p>There were no apologies from PHAC members</p>	
<p>2. Declarations of Interests</p>	<p>The Chair explained that verbal declarations of interest are a standing item on every agenda and are recorded in the minutes as a matter of public record.</p> <p>The Chair asked the PHAC and attendees at the table, to declare any changes to the interests already declared, and any additional declarations and none were given.</p> <p>The three invited experts: Graham Ball, Carol Hill and Carol Cox were asked in the meeting if they had any declarations of interests and none were made.</p> <p>Previous declarations of interest can be viewed in the previous minutes which are available on the NICE website here http://guidance.nice.org.uk/PHG/61</p>	

<p>3. Minutes of the last meeting</p>	<p>The minutes of PHAC 4 and PHAC 5 were reviewed by the committee. It was agreed that both were an accurate record.</p>	
<p>4. Developing recommendations and considerations</p>	<p>Simon Ellis, Associate Director introduced Section 1 of the draft recommendations 1-4, focussing on Oral Needs Assessment. The PHAC worked through these draft recommendations one by one and agreed that further work on draft recommendation 4 was required. Several members volunteered to help re-draft this recommendation for the whole PHAC to agree. Action: NICE team to revise and circulate to the PHAC for final comment before guidance consultation</p>	<p>NICE</p>
<p>5,6. Engaging with vulnerable adults and older people – experience from Tameside and Glossop Health Improvement Service</p>	<p>Carole Hill, assistant health improvement manager from Pennine Care NHS Foundation Trust gave expert testimony in a presentation on her teams work on engagement with vulnerable adults and older people, who are at greater risk of poor oral health. The Chair thanked Carole and there was time for questions and discussion. The PHAC considered how this expert testimony impacted on the draft recommendations</p>	
<p>7. Developing recommendations and considerations</p>	<p>The PHAC worked through the draft recommendations from relating to adults aged 16 years and above, revising one by one. Action: NICE team to revise and circulate to the PHAC for final comment before guidance consultation</p>	<p>NICE</p>

<p>8,9 Implementing the ChildSmile programme in Scotland</p>	<p>Graham Ball, ChildSmile Programme NHS Director gave expert testimony to the PHAC in a presentation on the ChildSmile programme in Scotland. The programme aims to improve the oral health of children in Scotland, to reduce inequalities in dental health and increase access to services. The Chair thanked Graham and there was time for questions and discussion.</p> <p>The PHAC considered how this expert testimony impacted on the draft recommendations</p>	
<p>10. Developing recommendations and considerations</p>	<p>The PHAC worked through the draft recommendations from relating to adults aged 16 years and above, revising one by one Action: NICE team to revise and circulate to the PHAC for final comment before guidance consultation</p>	<p>NICE</p>
<p>11. Summary of the day and next steps</p>	<p>The Chair summarised the agreed decisions and actions from the meeting</p>	
<p>The meeting closed at 4.30pm</p>		

Item		Action
<p>1. Welcome and objectives for the meeting</p>	<p>The Chair, Alan Maryon-Davis, welcomed the members of the Public Health Advisory Committee (PHAC B) to the second day of the two day meeting (the seventh PHAC meeting on Oral Health Improvement meeting).</p> <p>The members of the public were also welcomed to the</p>	

	<p>meeting. The members of the public had been briefed already, both verbally and in writing by the NICE team, and the Chair reminded them of the protocol for members of the public, i.e. their role is to observe and they may not speak or ask questions. Also, no filming or recording of the meeting is permitted.</p> <p>The Chair reminded all present that the PHAC is independent and advisory, and that its decisions and recommendations to NICE do not represent final NICE guidance; and they may be changed as a result of public consultation.</p>	
<p>2. Declarations of Interests</p>	<p>The Chair explained that verbal declarations of interest are a standing item on every agenda and are recorded in the minutes as a matter of public record. The Chair asked the PHAC and attendees at the table, to declare any changes to the interests already declared, and any additional declarations. Previous declarations of interest can be viewed in the minutes of previous meetings which are available on the NICE website here http://guidance.nice.org.uk/PHG/61</p> <p>There were no declarations of interest.</p>	
<p>3. Health economic considerations</p>	<p>Matthew Taylor from YHEC introduced the presentation – an economic evaluation of oral health improvement programmes and interventions. Lindsay Claxton gave the presentation summarising the data from the economic model.</p> <ul style="list-style-type: none"> • List of interventions • Summary of evidence • Effectiveness • Programme costs • Results • Cost-effectiveness • Clinical outcomes <p>There was time for questions and discussion. The PHAC noted that who delivered interventions such as fluoride varnishing and supervised brushing schemes for children would impact on costs. The methodology used was discussed and it was agreed that any caveats would be within the report</p> <p>Action: YHEC to continue to refine the report</p>	<p>YHEC</p>
<p>4 Developing recommendations and considerations</p>	<p>The PHAC continued to work through the draft recommendations from relating to adults over 16 years, revising one by one. Recommendation 4. The previous day, several PHAC members had volunteered to re-draft this recommendation. the re-drafted version was discussed</p>	

	<p>in plenary and the PHAC agreed to the revisions.</p> <p>Action: NICE team to revise and circulate to the PHAC for final comment before guidance consultation</p>	NICE
5.Developing recommendations, considerations and key research recommendations	<p>The PHAC continued to work through the draft recommendations from relating to children under 16 years, revising one by one. Potential research recommendations were discussed and the PHAC agreed to continue to discuss electronically.</p> <p>Action: NICE team to revise and circulate to the PHAC for final comment before guidance consultation</p> <p>Action: NICE to circulate the research recommendations to the PHAC for further discussion</p>	<p>NICE</p> <p>NICE</p>
6 Summary of the day and next steps	<p>The Chair summarised the agreed decisions and actions from the meeting. Simon Ellis summarised the next steps in the guidance development process and the next steps in the guidance development process.</p> <ul style="list-style-type: none"> • NICE to send draft recommendations, considerations and research recommendations to PHAC for final comment: 17th February 2014 to 28th February 2014 • NICE to meet with the Chair to review the comments and agree the revisions. • Consultation on draft guidance, evidence and research recommendations: 1st April 2014 to 15th May 2014 	
13 AOB	<ul style="list-style-type: none"> • PHAC members were reminded that NICE will only process expenses that are submitted within 3 months of the date incurred. • The next meeting will be a final two day meeting, PHAC meetings 8 and 9, to be held on 11th June 2014 and 12th June 2014. 	
The meeting closed at 4.00pm		