Quality Standards Looked-after children and young people TEG 1 Day 1

Minutes of the meeting held on Thursday 26th January 2012 at the NICE Manchester office

Attendees	**Topic Expert Group (TEG) members** Robert Tapsfield [Chair] (RT), Andrea Morris (AM), Caroline Cuckston (CC), Caroline Fry (CF), Clair Davies (CD), Cyra Mutesi-Kirenho (CM), David Graham (DG), Douglas Simkiss (DS), Gary Barnes (GB), Helen Chambers (HC), Marion Saunders (MSa), Philip Taverner (PT), Sally Holland (SH), Valerie King (VK) **NICE Staff** Alix Johnson (AL), Laura Hobbs (LH), Michelle Standing (MSt), Nick Baillie (NB), Nick Staples (NS), Terence Lacey (TL) **NICE Staff via videoconference** Katie Williamson (KW) **Expert advisors to the TEG** Patricia Kearney (PK), Head of Family and Children's Services, Social Care Institute for Excellence **Observers** Lucy Spiller (NICE)
Apologies	**Expert advisors to the TEG** Hannah Roscoe, Research Analyst, Social Care Institute for Excellence **TEG members** Carolyn Hamilton

Agenda item	Discussions and decisions	Actions
1. Welcome, introductions and plan for the day • **Composition of the group**	RT welcomed the attendees and reviewed the agenda for the day. RT noted that an external speaker had been invited to present on the wider policy context for the topic but was unable to attend and would be invited to the next meeting. NB outlined the recruitment process and composition of the group	**Invite external speaker to provide policy context to the next TEG meeting**
2. Quality standards overview & work to date on social care	NB presented an overview of the quality standards programme and NICE's work to date on social care. It was noted that if the TEG had queries beyond the remit of developing the quality standard (QS) for this topic, the Programme Board would be able to provide advice. It was noted that an implementation and dissemination strategy is being developed and will be presented to the TEG at a future meeting. The group raised queries on versions of statements for different audiences; evaluation of primary evidence; ranking of evidence sources. The NICE team provided feedback on these queries.	**Dissemination strategy will be presented to the TEG at a future meeting**
3. Overview of roles and responsibilities • **Topic Expert Group** • **QS technical and support teams** • **Other teams** • **Confidentiality**	NB presented an overview of roles and responsibilities of different participants in the quality standards process. The group raised queries on confidentiality; other NICE products; editorial changes; inspection frameworks; format and dissemination of standards. The NICE team provided feedback on these queries.	**Consider inviting an editor to TEG 2**

Agenda item	Discussions and decisions	Actions
4. Patient and Public Involvement Programme (PPIP) presentation	AJ presented an overview of the role of the Patient and Public Involvement Programme and the importance of involving service users in the development of quality standards. The group raised queries on versions for different audiences and engaging with different audiences. The NICE team provided feedback on these queries.	
5. Media and Communications presentation	KW presented an overview on the role of the press lead. The group raised queries on membership of press panels; publicity surrounding the pilot standards. The NICE team provided feedback on these queries.	
6. Overview of the methods and processes for developing quality standards	TL outlined the methodology and process used to develop social care quality standards. The group raised queries on formulation of quality statements; inclusion criteria; terminology; links with inspection frameworks; consultations; field testing; review processes and guidance titles. The NICE team provided feedback on these queries.	
7. Example of a quality standard	MSt presented an example quality standard. The group raised queries on measurement and evidence base. The NICE team provided feedback on these queries.	
8. Drafting quality statements exercise	MSt and TL led an exercise with TEG members to draft quality statements from guideline recommendations	
9. Summary of the day and plan for tomorrow	RT and NB provided a summary of the day and asked for any further comments or questions.	

Agenda item	Discussions and decisions	Actions
	The group raised queries on ensuring the use of guidance following publication of the quality standards; stakeholder registration. The NICE team provided feedback on these queries.	**Check if Welsh organisations can register as stakeholders**

Quality Standards Looked-after children and young people TEG 1 Day 2

Minutes of the meeting held on Friday 27th January 2012 at the NICE Manchester office

Attendees	**Topic Expert Group (TEG) members** Robert Tapsfield [Chair] (RT), Andrea Morris (AM), Caroline Cuckston (CC), Caroline Fry (CF), Carolyn Hamilton (CH), Clair Davies (CD), Cyra Mutesi-Kirenho (CM), David Graham (DG), Douglas Simkiss (DS), Gary Barnes (GB), Helen Chambers (HC), Marion Saunders (MSa), Philip Taverner (PT), Sally Holland (SH), Valerie King (VK) **NICE Staff** Alix Johnson (AL), Laura Hobbs (LH), Michelle Standing (MSt), Nick Baillie (NB), Nick Staples (NS), Terence Lacey (TL) **Expert advisors to the TEG** Linda Sheppard (LS), Technical Advisor, Centre for Clinical Practice, NICE **Observers** Lucy Spiller (NICE)
Apologies	**Expert advisors to the TEG** Hannah Roscoe, Research Analyst, Social Care Institute for Excellence Patricia Kearney, Head of Family and Children's Services, Social Care Institute for Excellence

1. Recap and plan for the day	RT welcomed the group and provided a recap of the previous day.
2. Declarations of interest	NB provided an outline of the declarations of interest process and policy. RT asked the group to declare any interests. The following members declared interests: HC: Has written a number of publications about looked-after children and young people. Is an associate in the Centre for Understanding Social Pedagogy at the Institute for Education. MSa: Works for Reconstruct, a provider of independent children's services. PT: Has set up a charity promoting kinship care and written papers promoting this area. CF: Has a friend who works for NICE CD: Works for Appletree School which provides services for children. RT: Chief Executive of The Fostering Network. Has written about, promoted and raised funding for this organisation. DG: Has written a few articles on looked-after children SH: Works for a university department that bids for tenders for research on care of looked-after children and young people and writes papers on this, whilst having a position on the topic. DS: Bids for research grants on transitions and immunisations for looked-after children and young people. CH: Director of Research and International Programmes at Coram Children's Legal Centre which runs an advice line for front line practitioners. Bids for research grants. All other members confirmed that they had no new interests to declare.

| 3. Scoping session
• Map of care | MSt presented the Topic Overview including the proposed draft scope and proposed areas of importance for the topic.

The TEG suggested the following amendments be made to the proposed draft scope:
• Those leaving care or under leaving care provisions should be explicitly included
• Remove the exclusion regarding those on short breaks not covered by the Children Act (section 20) as these children are not legally looked-after and therefore do not need to be explicitly excluded
• Remove the exclusion regarding those at risk of being looked-after as this it is clear that the quality standard does not include this group

MSt outlined proposed changes to this scope from the stakeholder workshop. The TEG agreed that:
• Specific additions to the focus and population do not need to be added as they are covered by the current focus

The group raised the following queries/comments:

When we say health outcomes, do we mean health and wellbeing outcomes? Yes, and social care outcomes – update slide, issues to consider.

The TEG discussed the contextual framework and the 8 principles and values from NICE/SCIE Public Health Guidance 28 on the quality of life of looked-after children and young people. The TEG agreed that the following areas of importance should be considered during the next stage of quality standard development:

• Ensuring the needs and preferences of children and young people are met, including the promotion of kinship care
• Ensuring sense of belonging – ensuring diversity including foster carers having a role
• Providing adequate resources
• Working to develop communities that are supportive
• Ensuring carers look at high levels of educational attainment
• Making sure there are appropriate links within the educational system | |

	• Making sure that individuals are supported into further and higher education • Continuity of education and sense of belonging in community • Similar principles should apply to early years and not just formal education, should include vocational and training • Choice, quality and provision of placements to meet needs • Quality of analysis of assessment • Use of assessment outcomes in informing placements and changes • Timing of assessments • Diversity and priority needs assessed by specialist services • Looked-after children and young people in custody needs met and coordination – should also be covered under transitions • Access to dedicated health professionals • Professional collaboration • Needs and views of people • Information shared sensitively around the needs of LACYP • Importance of advocacy • Access to records • Continuity of relationships with professionals • Good communication and understanding of cultural differences. • Timely access to specialist health services within the child's timeframe • Ensuring access to preventative health services • Ensuring access to good quality health education, and activities • Support LACYP to develop healthy lifestyles and make healthy choices • Support foster carers to meet the emotional and psych needs to foster children • Foster carers being recognised as part of the team • Continuity of placements after 18 • Emotional support to children as they enter care • Maintain their network of relationships if they move • Access to information • Stable cultural information • Ongoing life story work • Resilience and personal identity	

	- Arrangements for ongoing contact with families and friends – how and where. Not just parents, but also friends and peer networks - Healthy and supportive friendships - Religion and how one needed to marry the fact that CYP need to be able to exercise some choice – need to also allow them to live matched with religious, cultural and ethnic background – not the whole story but there were additional challenges if this wasn't possible. - Transfer from CAMHS into adulthood – focus in on this area - Tailored interventions - Supported preparation for transition - Comprehensive health assessment – offered and supported to accept	
4. Scoping session: **• Evidence sources, policy drivers and measures**	The group discussed whether any additional evidence sources should be included. MSt will identify additional evidence sources focussing on therapeutic interventions which could be referenced by the quality standard. The group discussed additional sources of information for policy background and measurement. The following sources were discussed: - Children's Rights Directors' reports - National Children's Bureau – Healthy Care Standard - National Children's Bureau – Work on foster carers - Children's Society – The Good Childhood Report 2012 - Department of Health Public Health Outcomes framework - Monroe report and Indicators - Looked-after children and adoption performance indicators 100 days in care report - UK compliance with the UN convention on the rights of the child - Family Justice Review report - Children's Commission Working together report	

5. Next steps • TEG composition	The group discussed whether any additional members needed to be appointed to the group. The following were suggested: • Representative from the state education sector, e.g. virtual headteacher • Representative from Child and Adolescent Mental Health Services (CAMHS)	**Consider how best to address this need**
6. Next steps • Equality issues	The group noted that following areas for particular consideration: • Immigration status • Discrimination on the grounds of status as looked-after	
7. AOB	RT thanked the group and closed the meeting	**Send stakeholder registration link to TEG members** **Send proposed November TEG dates to TEG members** **TEG members to suggest potential stakeholders to**